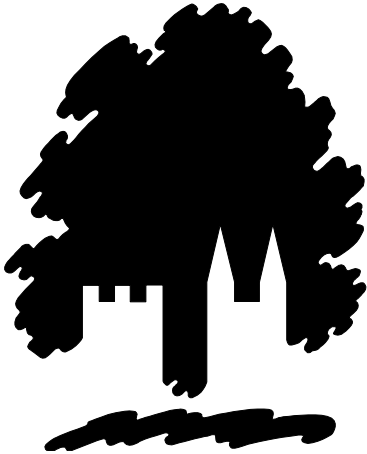


# **BUDGET**

**2017/18**

**Report to Council**

**9<sup>th</sup> March 2017**



**NEWARK &  
SHERWOOD  
*DISTRICT COUNCIL***

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## **REVENUE BUDGET - PROPOSED BUDGET 2017/18**

### **1.0 Introduction**

- 1.1 This report sets out details of the proposed budget for the Council for the financial year 2017/2018. The budget proposals were formulated in accordance with the framework set out in the Council's Constitution with an original report being presented to the Policy & Finance Committee on 22 September 2016.
- 1.2 The global environment has changed considerably over the last 5 years and austerity has now become the new normal. In light of this, the Council needs to change its approach to financial planning generally. To ensure that the Council is able to take forward its priorities there is a need to carry out a complete review of the financial situation including reserves and future funding streams. To facilitate this, the decision has been taken that this year the budget and medium term financial planning processes will be reported separately to Committee and Council. This report therefore only sets out the 2017/18 budget. The revised medium Term financial plan will be brought to committee later in the financial year and will inform the budget strategy in September.
- 1.3 The level of discretionary fees and charges for services provided by the Council are considered as part of the budget process rather than being implemented piecemeal throughout the year. This is considered later in the report. The fees and charges will be included in the electronic budget book and circulated to all Members for the Council meeting on 9<sup>th</sup> March 2017.
- 1.4 The Local Government Finance Settlement ("the Settlement") provides key figures for Government Grant that forms a part of the Council's budget. The draft settlement was announced on December 15<sup>th</sup> 2016. The final settlement figures was published on 22<sup>nd</sup> February 2017.
- 1.5 Members will be aware that the Council is part of business rates pool with other Nottinghamshire Authorities. A projection of available resources under Business Rates Retention has been completed.
- 1.6 The forecast of NDR income is a significant part of the Council's budget. For the 2017/18 financial year, the forecast is based on a new valuation list produced by the Valuation Office, which is a government agency. The revaluation has led to an increase in NDR income, which is partially offset by an increase in the tariff paid to government in 2017/18. However, it is possible that a further element of this income may have to be paid to the government in 2018/19 due to uncertainties around their calculation of the impact due to the revaluation. The District Council have also been working with a company, Analyse Local, to produce sound and prudent estimates of potential losses in business rates resulting from appeals lodged with the Valuation Office. There are a number of very large companies who make up a significant amount of the Council's NDR base and if an appeal from one of these is awarded, it would lead to the Council paying out a substantial sum of money. As a result of this it is prudent to set aside a large provision for appeals within the NDR collection fund. This year it has been necessary to increase the provision to take account not only of appeals already lodged and under consideration, but also any appeals which may result from the 2017 revaluation.
- 1.7 After setting aside the appeals provision, there is some growth in Business Rates, but as mentioned above, it is possible that this may need to be paid to government in 2018/19. It

is therefore prudent to keep this growth in a reserve until the level of tariff payment is determined next year. If the tariff does not increase, the money will be released back into the general fund to support the 2018/19 budget.

- 1.8 This report has been prepared by the Resources Directorate in conjunction with the appropriate Committees and relevant budget holders.
- 1.9 In accordance with the Constitution, all Members, Directors and Business Unit Managers have been involved with the preparation of the budget.
- 1.10 The detail budget sheets showing the proposed budget for each Committee are available on the Members' Extranet.

## **2.0 Proposed Budget 2017/2018 - Finance Settlement Figures**

- 2.1 The table below shows the figures for the years 2016/17 through to 2019/20. The key figure is the "Settlement Funding Assessment" which is part Revenue Support Grant and part retained Business Rates and forms the overall amount of funding receivable by the Council. It should be noted that funding for the Council Tax Support Scheme is no longer separately identifiable.

	2016/17	2017/18	2018/19	2019/20
	£	£	£	£
Revenue Support Grant	1,776,668	1,048,592	592,374	82,785
Retained Business Rates	3,365,803	3,434,519	3,545,017	3,671,136
Total Settlement Funding Assessment	5,142,471	4,483,111	4,137,391	3,753,921

- 2.2 The funding for 2017/18 is broadly consistent with that estimated and previously included in the Council's provisional estimates and no further savings need to be made as a result of the Settlement.

## **3.0 Council Tax Freeze Grant**

- 3.1 There has been no announcement of a Council Tax Freeze Grant for 2017/18. The final grant payable for 2015/16 and grants for previous years have been consolidated into the NNDR/RSG settlement figures for Government Grant. It is not anticipated that this grant will be a feature of future budgets.
- 3.2 Local Authorities with responsibility for adult social care were given an additional 2% on their Council Tax referendum threshold in 2016/17, with the proceeds to be used entirely for adult social care. It was anticipated that this policy would be for 2% per year up to 2019/20. In recognition of the particular pressures on adult social care services, especially in the next 2 years, social care authorities will now be able to introduce the rise sooner. They will have the freedom to increase by up to 3% in 2017/18 and 2018/19, but still cannot exceed 6% in total over the three year period. In Newark & Sherwood it will be the County Council who may choose to increase Council Tax by an additional 2% to 3% over and above the referendum threshold.
- 3.3 Where Councils do increase Council Tax, the Council Tax Requirement is used to determine the level which would trigger a referendum. DCLG have now issued the criteria for triggering a referendum which is that the relevant basic amount of council tax for 2017-18 is 2% or more, or the greater of 2% up to £5 more than its relevant basic amount of council

tax for 2016-17. This would allow the level of Council Tax to be increased by up to 3.05% should Members consider this appropriate.

3.4 The £5 referendum principle also applies to those Police & Crime Commissioners whose band D Council Tax falls within the lowest quartile.

3.5 Once again, for Newark and Sherwood DC the relevant basic amount for each year includes Internal Drainage Board levies.

#### **4.0 Proposed Budget 2017/2018 - General Principles**

4.1 The budget round for 2017/18 continues the strategic savings from previous years – this was largely through devolution to Town & Parish Councils, the setting up of Active4Today to manage the Council’s leisure facilities and collaboration with other local authorities. The building of a new Council headquarters which will work with other partners to bring better accessibility to a wide range of public services by working together with other public sector partners is anticipated to achieve significant savings in future years.

4.2 The draft settlement proposals for the next 3 years, 2017/18 to 2019/20 remains in line with the announcement in 2016/17 as a result of the Council accepting the 4 year settlement deal. There are also further proposals for the complete review of the local government finance system before the end of this Parliament – these will be referred to later in this report.

4.3 Reductions in Government grant are expected to continue and the Government are committed to phase out Revenue Support Grant but will continue to need Councils to contribute funding in order to meet the overall reductions in local government funding set in the Spending Review in 2016. Where this is the case the Government proposes to adjust the relevant Council’s tariff or top up under the Business Rate retention scheme.

4.4 The appropriate bases agreed centrally and used in the preparation of the budget are:

(a) Average Interest Rate  
re External Debt      2017/18 4.3% (HRA). During the period of the medium term financial plan loans will mature and will have to be replaced. This may offer opportunities to reduce the debt rate if they can be replaced with loans at a lower interest rate.

There is currently no general fund borrowing, however future prudential borrowing will be based on the prevailing rates at the time the funding is needed.

Officers are reviewing future capital projects and determining the extent to which new borrowing may be required.

(b) Debt Charges      Debt charges are based on the existing debt of the Council plus new debt to be incurred to finance the approved capital programme, and is calculated in accordance with the prudential system of local government capital finance.

- (c) Employers Superannuation 14.5 %. The actuarial review carried out as at 31<sup>st</sup> March 2016 increased the employers cost to 14.5% from 2017/18. The budget was prepared prior to the information being received from the actuary therefore the difference between the previous % (12.5%) and the revised figure is shown as part of the lump sum below the line at Line 10. This percentage covers future service only and the additional monetary amount (Line 11) is to cover historic deficits. This figure is reduced by a contribution from the HRA in respect of the pension earned by employees who transferred to NSH when the company was set up.
- (d) Employees The budget was prepared using a 1% increase for 2017/18 and future years to include pay, increments and all other salary costs.
- (e) General Inflation Inflation is added in as appropriate but offset by savings elsewhere.
- (f) Capital Charges Under the Accounting Code of Practice, Local Authorities are required to show capital charges for the use of their assets based on the current market value. Members will appreciate however that these amounts have been included within the estimates to show the true cost of delivering local services and that they are required to be reversed at lines 24 and 25 to ensure that the overall Council Tax is not inflated.

4.5 All other increases, apart from those for which central provision has been made had to be found by each Committee from within its target. This includes National Non-Domestic Rate contributions for Council-owned properties at 47.9p in the pound (46.6p where small business rate relief applies).

## 5.0 Proposed Budget 2017/2018 – Summary

5.1 The Council’s annual budget is shown in detail in the Appendices to this report. The overall position is summarised in Table 1:

TABLE 1	Estimate 2017/2018
	£
Total operating income & expenditure	13,641,060
Less capital reversals	(1,809,400)
<b>Net Service Expenditure</b>	<b>11,831,660</b>
Other net Expenditure	<u>164,530</u>
<b>Council Tax Requirement excluding Parishes</b>	<b>11,996,190</b>

## **6.0 Service Expenditure after Reversal of Capital Charges Page 16**

6.1 Service expenditure after capital charges have been reversed (Lines 24 & 25) shows a reduction of £621,450.

Line		2016/17	2017/18	variance
5	Total service budgets	12,262,620	11,640,720	(621,900)
15	Other operating income & expenditure	2,005,520	2,000,340	(5,180)
24	Deferred charges	(469,700)	(469,700)	0
25	Capital Charges	(1,345,330)	(1,319,990)	5,630
	<b>TOTAL</b>	<b>12,453,110</b>	<b>11,831,660</b>	<b>(621,450)</b>

The major savings which have been incorporated into services budgets are identified below:

- The transfer of leisure centre management to Active4Today. £167,850
- The income from Newark lorry park shows an increase on the budget for 2016/17 partly from an increase in the level of charges but also as a result of continued use of the top part of the lorry park despite the building work on Castle House. £146,200
- The expansion of the green waste service £20,000 and savings achieved on refuse transport costs as a result of the opening of the waste transfer station on Brunel Drive. £56,000

6.2 The budget also includes the impact of external pressures. These items include the impact of the national economic climate. The following additional expenditure is included in the budget:

- Apprenticeship Levy – announced in Summer Budget 2015 (Line 8) £42,000
- Estimated costs of Pensions Auto Enrolment (Line 12) £33,500
- Increase in the contributions to the pension fund following the triennial review of the pension fund. (Lines 10 and 11) £286,420

6.3 Officers and Members continue to work closely to look for savings in the provision of services.

## **7.0 Employee Plan 2017 -18 (Page 88)**

7.1 The Employee Budget for 2016/2017, produced early in 2016, predicted a full-time equivalents (FTE's) establishment of 369.42 FTE's at 31 March 2017. In the current review staffing levels are estimated to be 367.18 FTE's as at 31 March 2017.

7.2 The anticipated establishment at 31 March 2018, based on planned variations currently identified is estimated at 360.53 FTE's.

## **8.0 Review of Fees and Charges**

8.1 A number of charges for services administered by the local authority are set by statute and the timing and review is therefore prescribed by Central Government. There remain

however, a number of services where the Council does have the ability to review and if necessary amend its charges or charging regime.

8.2 In accordance with the Council's Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the overall process of service planning and budget formulation.

8.3 The proposals for the levels of fees and charges to be implemented from 1 April 2017 are available on the Members' Extranet. These will be included in the electronic budget book circulated to all members at Council on 9<sup>th</sup> March 2017.

#### 8.4 Building Control Fees and Charges

8.4.1 Fees for Building Control are set by South Kesteven as part of the Building Control Partnership. Once they are set they will be advertised on the Council's web site.

#### 8.5 Planning Pre-Application Advice

8.5.1 The Council provides a comprehensive pre application advice service, which includes amongst other things consultation with key stakeholders. The aim of this service is to deliver wherever possible, timely, responsive, constructive and reliable advice so as to save significant resources by allowing an applicant not to pursue schemes which are unacceptable, or have to be modified once they've been submitted.

8.5.2 The scales of fees for pre-application advice are shown on page 41 – 44..

#### 8.6 Car Parking Fees and Charges

8.6.1 There are no proposals to increase car parking fees & charges.

8.6.2 The fixed charge for lorry parking has increased from £13.50 to £14.50 and where a meal voucher is purchased with parking from £16.50 to £17.50.

8.6.3 Car parking charges can be seen on pages 48 - 49.

#### 8.7 Markets Fees and Charges

8.7.1 Newark & Southwell markets are now both operated by the respective Town Council.

8.7.2 The Newark Riverside market charges are set out on page 50..

#### 8.8 Culture Fees and Charges

8.8.1 Fees and charges for the Palace Theatre remain largely unchanged from 2016/17. Charges can be seen on pages 51 - 53.



## 8.9 National Civil War Centre – Newark Museum

8.9.1 The Business Manager Heritage, Culture & Visitors has recommended a reduction in the annual pass charges which is anticipated to increase the yield through a better upselling rate.

8.9.2 A new charge is proposed on top of the group admission charge whereby for an additional £5 per head the group (20 and above) will be able to handle artefacts.

8.9.3 The Business Manager is currently looking to attract large commercial groups to the town and is offering tours of the town, castle and church with free coach parking at the lorry park.

8.9.4 A scale of proposed fees and charges can be seen on pages 54 - 59.

## 8.10 Parks and Amenities Fees & Charges.

8.10.1 Fees for hire of parks & playing fields and Newark Castle grounds and undercroft are shown on page 60.

## 8.11 Licensing Fees - General

8.11.1 Pages 62 and 63 provide a list of the discretionary fees for all types of licensing functions under the responsibility of the Homes & Communities Committee – Safety, Hackney Carriage and Private Hire.

8.11.2 The discretionary fees under the Gambling Act 2005 are shown on page 64.

8.11.3 Fees set by Statute under the Gambling Act 2005 are shown on pages 65 - 67. There are currently no proposals by Government to increase fees in 2017-18.

## 8.12 Environmental Health Fees and Charges

8.12.1 The Environmental Health Service has a range of services, some statutory and some discretionary, for which it imposes a charge. All charges are reviewed each year and where possible are compared to the other Local Authorities in the region and to the private sector if they are in competition as a direct service provider.

8.12.2 The tables set out on pages 68 to 71 show the current level of charges for licences and the proposed increase for 2017/18.

8.12.3 The pest control service previously offered by the District Council has now ceased. Charges for the Dog Warden service are shown on page 73.

8.12.4 Private water supplies fees and charges are shown on page 74 and Miscellaneous Environmental Health charges on page 75.

## 8.13 Leisure Centre Fees and Charges

8.13.1 The charges for use of Leisure facilities are now the responsibility of Active4Today.

#### 8.14 Trade Refuse Fees and Charges

8.14.1 Businesses within the district have to pay for the collection and disposal of the waste that they generate and the Council offers a competitive service. Costs, and therefore, charges are divided into collection and disposal, the latter of which is set by Nottinghamshire County Council as our Waste Disposal Authority.

8.14.2 Trade waste contract charges and charges for removal of bulky household waste are set out in Appendices on pages 77 - 78.

#### 8.15 Lowdham Cemetery

8.15.1 Whilst charges for Lowdham Cemetery are shown on page 79, the transfer of the cemetery to Lowdham Parish Council is still in progress.

#### 8.16 Street Name and Numbering

8.16.1 Street Name and Numbering charges remain unchanged and can be seen on pages 80 - 81.

#### 8.17 Other Fees and Charges

8.17.1 Local Land Charges fees can be seen on pages 45 - 47 and have been increased in accordance with inflation. Charges for advertising in the 'Voice' Magazine can be seen on page 61. Public Conveniences charges can be seen on page 76 and the charges for recovery action taken on unpaid Council Tax and NNDR can be seen on page 82.

8.17.2 Proposals for room hire charges at Castle House are shown on page 83.

### **9.0 Capital Financing net of Interest Receivable (Lines 16 & 17)**

9.1 The capital financing costs are the best estimate at this time. However due to their nature and composition they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.

9.2 There is an increase in net Capital Financing costs shown at line 18 in 2017/18. The increase reflects the reduction in interest rates for temporary investments in addition to a reduction in future amounts available for investment as these are used to fund capital projects.

9.3 The Council's Treasury Strategy is the subject of a separate report which is being considered by Audit and Accounts Committee prior to its submission to Council on the 9<sup>th</sup> March. The budget assumes that long term borrowing will be undertaken by the HRA at a fixed rate with PWLB at an average rate of 4.3% in 2017/18.

9.4 The investment income figure reflects the historically low interest rates which can be earned and also the policy, outlined in 10.2 above of using funds available for investment to reduce the borrowing requirement. Interest receivable reflects the estimated interest to be earned based on the projected cash flow for the year 2017/18. It has been assumed that the average rate of interest earned on treasury investment during 2017/18 will be 0.6% remaining constant in future years.

## **10.0 Contribution from/(to) Reserves (Line 26)**

11.1 Each year the Section 151 Officer of a local authority is required under Section 26 of the Local Government Act 2005 to review the amount of reserves and provisions that the authority holds. This review is carried out primarily to ensure that reserves and provisions are not allowed to be 'run down' to an imprudent low level, taking into account their purpose and likely use. In undertaking this review it is also necessary to ensure that amounts do not become over provided for. With this in mind, a review of reserves held by the Authority has been undertaken. It has been decided that contributions can be brought into the General Fund in 2017/18 to meet the revenue costs of administering the Growth Investment Fund and the Moving Ahead Project.

10.2 Within the Energy and Home Support service the Energy & Home Support reserve is used to provide funding for 0.5 days per week for the E&HS Officer and 100% funding for the E&HS Advisor.

10.3 Further to paragraph 2.6, the amount of Business Rate growth forecast for 2017/18 (£1,100,000 Line 20) has been transferred to a reserve pending further information from the Government. Paragraph 2.7 raises a concern that a further element of this income may be required to be paid to the Government in 2018/19.

## **11.0 Section 31 Grants (Line 22)**

11.1 Section 31 Grants are those grants payable by the Government where they have limited the amount of business rate collectable by a local authority – this is as a result of small business rate relief, retail relief, multiplier cap and business rate inflation cap.

## **12.0 General Fund Balance**

12.1. At its meeting in September 2016 Policy & Finance Committee approved a recommendation that the District Council should aim to maintain General Fund balances at approximately £2.9m. The General Fund working balance at the end of the financial year 2015/16 was £2.939m. In order to maintain the level of balances it is intended that other appropriate reserves will be used in the first instance to fund any one-off costs arising and balances will only be used when these reserves have been fully utilised.

## **13.0 Parish Precepts**

13.1 Parish/Town councils are required to 'precept' for their net expenditure from the District Council's General Fund. Because of this, the amount of Parish Precepts forms part of the District Council Tax Requirement.

13.2 The Local Government Finance Act 2012 brought in changes to the way that Council Tax benefits are paid – now treating them as a discount. The Council Tax base now needs to take into account the Local Council Tax Support Scheme and this reduces the Council Tax Base. This impacts on all classes of local authority including town and parish councils as well as the District Council and major precepting authorities.

13.3 The precepts for parish/town councils are shown on pages 35 and 36.

13.4 The Government were considering extending the Council Tax referendum principles to larger town and parish councils but have decided to defer their proposals for a further year whilst keeping the levels of those precepts set under close review.

#### **14.0 Revenue Support Grant and Non-Domestic Rates (NDR) (Lines 19 to 21)**

14.1 Under the NDR system, the Department of Communities and Local Government sets the rate in the pound payable. For 2017/18, the rate in the pound has been set at 47.9p (46.6p where Small Business Rate Relief applies).

14.2 A new scheme relating to the distribution of business rates took effect from 1 April 2013. Instead of passing all of the rates collected to central Government to be redistributed as formula grant, councils now pass 50% of the rates collected to central Government, and 10% to major preceptors. The amount passed to central Government is redistributed as formula grant. The amount retained by councils is subject to a tariff or top-up to leave the amount that central Government has determined is the Council's baseline funding need. The system is likely to be subject to further change – see section 18.9 of this report.

14.3 For 2017/18, Newark & Sherwood District Council's retained business rates has been assessed as £3.435m and the Revenue Support Grant from central Government will be £1.049m, giving total funding of £4.483m. This does not include any additional revenue generated and retained by the Council, including any amount generated through the Nottinghamshire Business Rates Pool. Following the recent changes of the NDR valuations and the Government's change in the multiplier to reflect losses on appeals there is growth of £1.1m in the current financial year. However the Government had indicated that it anticipated that the changes would have a neutral effect on the amount of retained business rates. It is therefore prudent to keep this growth in a reserve until the level of tariff payment is determined next year. If the tariff does not increase, the money will be released back into the general fund to support the 2018/19 budget.

14.4 As detailed in paragraphs 2.6 the prudent decision to increase the provision for NDR appeals has resulted in a reduction in the share of business rate income for the District Council. This reflects the risk of losses on appeals where the District Council's NDR base is made up of a small number of high value hereditaments such as Center Parcs, Knowhow and the power stations.

14.4 In 2016/17 the government offered all authorities the certainty of a four year settlement detailing the minimum amount of RSG they will receive each year from 2016/17 until 2019/20. Details of the Council's Efficiency Plan were submitted to government prior to the deadline of 14 October 2016, and it is available on the Council's website. <http://www.newark-sherwooddc.gov.uk/budgets/> It should be noted however, that for this Council, the certainty of funding only applies to Revenue Support Grant and Rural Services Delivery Grant, which in 2019/20 will only amount to a total of £113k. Confirmation of the 4 year funding was received from CLG on 16<sup>th</sup> November 2016.

#### **15.0 Council Tax Requirement**

15.1 The Newark & Sherwood District Council Annual Revenue Budget for 2017/2018 is £11,996,190 as shown in Table 1 paragraph 6.1. This is offset by Government Grant of £1,048,590, retained NDR of £3,434,500 and business rate growth of £1,100,000. This leaves a net call on the Collection Fund before Parish Precepts are added of £6,413,100 (Page 18 Line 28).

## **16.0 Subjective Analysis**

16.1 A subjective analysis showing the total service expenditure and income for 2017/2018 according to type is shown on page 17.

## **17.0 The Council Tax Collection Fund**

17.1 The Collection Fund is a statutory account, used to bring together the requirements for the District Council, the County Council, the Police & Crime Commissioner for Nottinghamshire and the Nottinghamshire & Nottingham City Fire & Rescue Authority. The total to be collected through Council Tax for 2017/18 is £69,958,173.27 after surpluses in respect of previous years' collection of Council Tax of £722,574. This comprises the following:

	£
Newark & Sherwood District Council	6,413,100.00
Town & Parish Councils	<u>2,709,712.94</u>
	9,122,812.94
Less Surplus in respect of previous years' collection of Council Tax	94,651.00
SUB TOTAL	9,028,161.94
Nottinghamshire County Council	51,143,335.00
Nottinghamshire Police & Crime Commissioner	6,938,549.33
Nottinghamshire & Nottingham City Fire & Rescue Authority	<u>2,848,127.00</u>
TOTAL	<u>69,958,173.27</u>

## **18.0 Risk Assessment and Sensitivity**

18.1 Under Section 25 of the Local Government Act 2004 the statutory Section 151 Officer, the Director of Resources, is charged with reporting on the robustness of the estimates made. This section fulfils that statutory requirement.

18.2 In considering the overall level of budget proposed and the sensitivity of income and expenditure levels it should be noted that:-

- A 1% increase in Council Tax is equivalent to a sum of £61,980 net expenditure
- A £1 increase in Council Tax is equivalent to a sum of £37,830 net expenditure

18.3 As with all District Councils the costs of staffing make up a considerable part of the budget. As shown in paragraph 5.5 an allowance of 1% has been made within the budget for a national pay award and any increments due. To the extent that any future national agreement exceeds that figure the impact will need to be met from Council reserves. For every 1% increase in staffing costs a further £113,810 would require to be found from the Council's balances to the extent that other savings or staff reductions could not be made to offset the increase. It is not considered that this presents a significant risk for 2017/18.

18.4 A substantial part of the net budget is dependent on the buoyancy of income streams thus offsetting the expenditure falling to be met from the General Fund and hence Council Taxpayers. Account has been taken within the 2017/18 budget of the levels of

income which are considered to be achievable. However, any significant under performance on income will give rise to a subsequent increase in the net expenditure in the year and therefore place an unbudgeted demand on the Council's revenue balances. A 1% drop in income from fees and charges across all service areas would be equivalent to an amount of £43,590 or a tax increase of £1.15 or 0.7%. The risk of a fall in income streams from Leisure facilities is met by Active4Today.

18.5 Income from most income streams is currently meeting budget targets. The income budget for the National Civil War Centre – Newark Museum has been revised now that there is a known base of visitor numbers for the first year of operation.

18.6 In 2017/18, it is essential that the incomes stream from all areas is monitored closely. The Corporate Management Team continues to scrutinise income levels on a regular basis.

18.7 Within the 2017/18 budget it has been necessary to find savings in order to keep the level of expenditure (and hence Council Tax) to an acceptable level. Some of these items are highlighted in Section 7.1 above. In order to maintain the long-term financial stability of the budget and future viability of services it is essential that the savings projected in this budget are fully achieved.

18.8 At the time of constructing the budget a number of uncertainties exist which could cause significant variation to the projected levels of expenditure and income reflected within the budget. The most significant areas in addition to those identified as income above are:

#### 18.8.1 Interest Rates

The Authority pays and receives a significant amount of interest as reflected in lines 16 and 17 on page 16, comprising estimated capital financing costs £747,410 and investment interest £554,390. These amounts have been calculated taking into account various factors such as cash flow, level of capital receipts available, levels of anticipated balances and reserves, and the anticipated interest rates achievable during the year. To the extent that variations occur in the above areas, the level of interest paid and received in the year may fluctuate from that anticipated.

The impact of a 1% interest rates change is not significant in terms of the Council's overall budget.

#### 18.8.2 General Inflation

Services are required to stand the impact of general inflation within their budget targets. The Bank of England forecasts that the level of inflation will remain around its target level of 2%.

Inflation puts further pressure on non-pay budgets and there is a risk that this will impact on the level of expenditure in 2017/18. It should be noted that the allowance for inflation covers the period up to March 2018. At the time of writing this report the figure for CPI for January 2017 was not available; the figure for December 2016 was 1.6%.

### 18.8.3 National Living Wage

The National Living Wage (NLW) will increase to **£7.50** per hour from April 2017 for workers aged over 25.

The Council currently pay a non-contractual Living Wage supplement bringing all employees' hourly rates up to at least £8.25 per hour. In November 2016 the Living Wage Foundation raised its rate for workers outside of London to **£8.45** an hour, thereby keeping a significant gap between this voluntary scheme and the compulsory NLW. It should be noted that the Council will continue to make this voluntary payment at £8.25 until the new Pay Policy Statement is agreed at which time payment of the supplement will be reviewed and a decision will be made regarding whether to continue to pay it (at the new rate) or to cease payment at the end of this financial year.

Given the proposed annual increase of the NLW and its ongoing effects on lower graded posts, research has been commissioned from Incomes Data Research (IDR) to inform national work that is currently progressing on a jointly agreed new pay spine to reflect the Government's future aims for the NLW.

By March 2017, the LGA will be in a position to know whether or not they are likely to get an agreed pay spine with trade unions. If agreement is not possible, then the LGA will be able to provide an employers' advisory pay spine that local authorities can introduce individually. Until that time it will be difficult to quantify the impact on future budgets.

### 18.8.4 Apprenticeship Scheme

In addition to the Apprenticeship Levy (Page 16 Line 8) the Council will be required to fund additional apprentices within the organisation.

### 18.8.5 Reserves and Provisions

As referred to at paragraph 11.1 above, in carrying out the statutory review of Reserves and Provisions now necessary under the Local Government Act 2005. The position is set out in paragraph 11.1 to 11.3 above.

## 18.9 New Local Government Finance System

18.9.1 The 2015 Comprehensive Spending Review set out a new deal for local government, requiring local authorities to make efficiency savings but also received further powers to generate growth for their areas. It is envisaged that by the end of this Parliament, local government as a whole will retain 100% of business rate revenues to fund local services.

18.9.2 The consultation to consider how this might work closed on 26<sup>th</sup> September 2016 alongside a consultation on needs and how these might be assessed. Government proposals suggest that the 80%/20% tier split currently in favour of billing authorities could be reversed, with the majority of funding going to upper tier authorities to support new responsibilities that will be devolved. Although it is possible that a system of damping will be put in place, this could lead to a funding reduction – central government will still set the level of need and the quantum of business rates income to be retained by individual authorities.

- 18.9.3 It is not known whether the change to 100% Business Rate Retention in 2019/20 will replace the reset that was due to take place in that year. Any reset could potentially rebase all growth achieved since 2013/14 and move this into the baseline.
- 18.9.4 The Government has revised the New Homes Bonus scheme with a national baseline for housing growth of 0.4%, below this New Homes Bonus will not be paid. The number of years that payments will be made will reduce from 6 years to 5 years in 2017/18 and to 4 years from 2018/19.
- 18.10 The construction of this year's budget has required the Council to make savings across the Authority. There is also a need to continue to "drive out" efficiencies in the future. It is essential that the savings identified are achieved and provided that this is the case I consider that this budget does not place an unacceptable risk on the overall financial health of the Authority.

R V Blaney  
Leader of the Council

Nicky Lovely  
Business Manager and  
Chief Financial Officer – Financial Services



**SUMMARY OF DISTRICT COUNCIL PRECEPT  
2017/18**

**SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT**

A	B	C	D
Committee	Estimate 2016/17 £	Estimate 2017/18 £	C-B More (Less) £
<b>1 Economic Development Committee</b>	2,172,520	2,058,730	(113,790)
<b>2 Homes &amp; Communities Committee</b>	2,019,340	2,007,080	(12,260)
<b>3 Leisure &amp; Environment Committee</b>	4,691,230	4,383,220	(308,010)
<b>4 Policy &amp; Finance Committee</b>	3,379,530	3,191,690	(187,840)
<b>5 Total Service Budgets</b>	<b>12,262,620</b>	<b>11,640,720</b>	<b>(621,900)</b>
<b>Other Operating Income &amp; Expenditure</b>			
<b>6 CCTV savings</b>	0	(20,500)	(20,500)
<b>7 Parish Support Grant</b>	64,310	0	(64,310)
<b>Other Employee Expenses</b>			
<b>8 Apprenticeship Levy</b>	0	42,000	42,000
<b>9 National Insurance rate increase</b>	230,000	0	(230,000)
<b>10 Pensions - employers % contribution</b>	0	176,730	176,730
<b>11 Pensions - employers lump sum</b>	929,000	1,038,690	109,690
<b>12 Pensions - auto enrolment</b>	80,000	33,500	(46,500)
<b>13 Pensions - Pensions Act</b>	200,340	206,390	6,050
<b>14 Drainage Levy</b>	501,870	523,530	21,660
<b>15 Total other operating income &amp; expenditure</b>	<b>2,005,520</b>	<b>2,000,340</b>	<b>(5,180)</b>
<b>Financing and Investment income &amp; expenditure</b>			
<b>16 Capital Financing Cost</b>	840,760	747,410	(93,350)
<b>17 Investment Interest received</b>	(687,520)	(554,390)	133,130
<b>18 Total Financing and Investment income &amp; expenditure</b>	<b>153,240</b>	<b>193,020</b>	<b>39,780</b>
<b>Taxation and Non Specific Grant Income</b>			
<b>Revenue Support Grant</b>			
<b>19 Formula Grant</b>	(1,776,668)	(1,048,590)	728,078
<b>Non Domestic Rates</b>			
<b>20 (NDR Growth)/Shortfall on baseline funding</b>	110,380	(1,100,000)	(1,210,380)
<b>21 Retained NDR</b>	(3,365,803)	(3,434,500)	(68,697)
<b>Non Domestic Rates S31 Grant</b>			
<b>22 S31 Grants</b>	(757,500)	(946,100)	(188,600)
<b>23 Total Taxation and Non Specific Grant Income</b>	<b>(5,789,591)</b>	<b>(6,529,190)</b>	<b>(739,599)</b>
<b>Contributions to/(from) Reserves and Balances</b>			
<b>Contributions to/(from) Unusable Reserves</b>			
<b>24 Deferred charges</b>	(469,700)	(469,700)	0
<b>25 Capital Charges</b>	(1,345,330)	(1,339,700)	5,630
<b>26 Contributions to/(from) Usable Reserves</b>	(654,920)	917,610	1,572,530
<b>27 Total Contributions to/from Reserves and Balances</b>	<b>(2,469,950)</b>	<b>(891,790)</b>	<b>1,578,160</b>
<b>28 Net Call on Collection Fund</b>	<b>6,161,839</b>	<b>6,413,100</b>	<b>251,261</b>

**BUDGET SUMMARY - SUBJECTIVE ANALYSIS OF OVERALL SERVICE EXPENDITURE**

CODE	DESCRIPTION	2016/17	2017/18	More (Less)
		INITIAL BUDGET	BASE BUDGET	
111	SALARIES AND WAGES	9,537,920	9,217,220	(320,700)
112	OTHER SALARIES/WAGES PAYMENTS	31,390	31,390	0
113	NATIONAL INSURANCE	666,130	863,340	197,210
114	SUPERANNUATION	1,142,770	1,102,130	(40,640)
115	OTHER EMPLOYERS CONTRIBUTIONS	23,190	24,500	1,310
	<b>EMPLOYEE SUB TOTAL</b>	<b>11,401,400</b>	<b>11,238,580</b>	<b>(162,820)</b>
211	REPAIRS AND MAINTENANCE	217,740	208,570	(9,170)
212	ENERGY COSTS	327,710	271,850	(55,860)
213	RENT	190,290	146,640	(43,650)
214	RATES	287,730	289,050	1,320
215	WATER SERVICES	52,980	51,520	(1,460)
216	FIXTURES AND FITTING	200	0	(200)
217	CLEANING AND DOMESTIC	6,230	6,850	620
219	CONTRIBUTION TO FUNDS	444,430	420,810	(23,620)
311	TRANSPORT	1,070,430	935,940	(134,490)
313	CONTRACT HIRE OP LEASE	350	0	(350)
315	CAR ALLOWANCES	113,850	96,930	(16,920)
316	INSURANCE	69,640	68,130	(1,510)
411	EQUIPMENT AND FURNITURE	197,420	202,000	4,580
412	MATERIALS	48,430	36,420	(12,010)
421	INTERNAL	77,840	60,260	(17,580)
431	CLOTHING AND UNIFORMS	24,780	24,270	(510)
441	GENERAL OFFICE EXPENSES	347,350	274,930	(72,420)
451	CONTRACTUAL	1,355,930	1,225,610	(130,320)
452	OTHER SERVICES	599,640	571,450	(28,190)
453	LEASING PREMIUMS	347,490	0	(347,490)
461	COMMUNICATIONS AND COMPUTING	787,990	799,810	11,820
471	STAFF	32,870	31,330	(1,540)
472	MEMBERS	221,600	253,310	31,710
473	CHAIRMAN	10,180	10,180	0
481	GRANTS	410,450	408,480	(1,970)
482	SUBSCRIPTIONS	51,030	47,510	(3,520)
491	INSURANCE	250,300	256,460	6,160
492	CONTRIBS TO FUNDS AND PROVISNS	304,940	233,890	(71,050)
493	OTHER	1,221,560	1,120,240	(101,320)
496	CAPITAL	500	0	(500)
497	DISCOUNTS	8,360	11,360	3,000
611	HOUSING BENEFITS	25,131,390	25,262,000	130,610
612	OTHER TRANSFER PAYMENTS	65,550	65,550	0
711	ADMIN BUILDINGS	925,510	774,280	(151,230)
712	CENTRAL DEPARTMENT SUPPORT	4,543,360	4,546,910	3,550
713	CSS MONTHLY PERCENTAGE RECHGS	123,240	124,140	900
714	CENTRAL EXPENSES	468,920	519,960	51,040
715	DEPARTMENTAL ADMINISTRATION	835,870	728,470	(107,400)
811	LOANS POOL	980	0	(980)
817	DEBT MANAGEMENT EXPENSES	10	0	(10)
821	CAPITAL CHARGE	1,815,030	1,809,400	(5,630)
	<b>RUNNING EXPENSES SUB TOTAL</b>	<b>42,990,100</b>	<b>41,894,510</b>	<b>(1,095,590)</b>
911	GOVERNMENT GRANTS	(25,311,370)	(25,440,880)	(129,510)
922	CONTRIBUTIONS FROM OTHER LAS	(408,430)	(398,580)	9,850
924	PARISH COUNCIL CONTRIBUTIONS	(8,570)	0	8,570
928	RECHARGE NON GF ACCOUNTS	(2,001,660)	(2,020,450)	(18,790)
929	OTHER GRANTS	0	(9,480)	(9,480)
931	SALES	(662,500)	(524,870)	137,630
932	FEES AND CHARGES	(4,351,090)	(4,010,900)	340,190
933	RENTS	(1,419,940)	(1,281,390)	138,550
938	FEES AND CHARGES	(265,410)	(347,890)	(82,480)
939	OTHER RECEIPTS	(696,360)	(716,280)	(19,920)
941	INTEREST	(630)	(630)	0
951	RECHARGE GF REV ACCOUNTS	(6,896,900)	(6,693,750)	203,150
951	RECHARGES	(78,840)	(28,420)	50,420
958	INT CHARGE FOR SERVICES	(6,570)	(6,700)	(130)
961	REVENUE APPROPRIATION ADJUST	(20,610)	(12,150)	8,460
	<b>INCOME SUB TOTAL</b>	<b>(42,128,880)</b>	<b>(41,492,370)</b>	<b>636,510</b>
	<b>COMMITTEE TOTAL</b>	<b>12,262,620</b>	<b>11,640,720</b>	<b>(621,900)</b>

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2017/18

	Estimate 2016-17 £	Estimate 2017-18 £	More (Less) £
NSDC Budget Requirement	11,193,930	11,996,190	802,260
Less Formula Grant	1,776,668	1,048,590	(728,078)
Less Retained NDR (including growth)	3,255,423	4,534,500	1,279,077
<b>NSDC Budget Requirement</b>	<b>6,161,839</b>	<b>6,413,100</b>	<b>251,261</b>
Less Council Tax Surplus	37,378.9	94,651	57,272
<b>To be collected through Council Tax</b>	<b>6,124,460</b>	<b>6,318,449</b>	<b>193,989</b>
Tax Base	37378.9	37828.75	
<b>Council Tax Level NSDC</b>	<b>163.85</b>	<b>167.03</b>	
Parish Precepts	2,577,404.96	2,709,712.94	132,308
<b>Average Parish Precept</b>	<b>68.95</b>	<b>71.63</b>	
<b>Overall NSDC + Parish Council Tax</b>	<b>232.80</b>	<b>238.66</b>	

**SUMMARY OF DISTRICT COUNCIL  
SERVICE BUDGETS  
2017/18**

**BUDGET SUMMARY**  
**ECONOMIC DEVELOPMENT**

CODE	DESCRIPTION	2016/17 INITIAL BUDGET	2017/18 BASE BUDGET	MORE/(LESS)
A10104	GILSTRAP INTERPRETATION CENTR	0	0	0
A10105	NEWARK CASTLE/CASTLE GROUNDS	77,500	78,580	1,080
A10108	RESOURCE CENTRE. MUSEUMS	52,270	49,530	(2,740)
A10109	HERITAGE, CULTURE & VISITORS	685,360	786,010	100,650
A10811	NEWARK GROWTH POINT	0	0	0
A10813	LAND CHARGES	0	(960)	(960)
A11314	LINCOLN ROAD SPORTS HALL	35,550	46,370	10,820
A11331	PARKS AND PLAYING FIELDS	165,950	154,600	(11,350)
A11334	PRIVATE ESTATES	47,730	51,670	3,940
A11335	CLOSED CHURCHYARDS	15,820	16,660	840
A11336	VICAR WATER PARK	94,070	102,310	8,240
A11337	COMMUNITY FACILITIES MGMT	0	0	0
A11338	SCONCE & DEVON PARK	170,550	173,920	3,370
A11570	SOUTHWELL TIC	6,900	0	(6,900)
A11571	SHERWOOD TIC	64,400	0	(64,400)
A11573	PROMOTION OF TOURISM	58,590	100,150	41,560
A11574	SHERWOOD YOUTH HOSTEL	(14,090)	(17,680)	(3,590)
A11601	GROWTH TECHNICAL SUPPORT	0	0	0
A11603	BUILDING CONTROL FEE EARNING	0	0	0
A11604	DEVELOPMENT MANAGEMENT	228,750	305,640	76,890
A11605	PLANNING POLICY	302,630	327,330	24,700
A11606	BUILDING CONTROL	143,380	133,780	(9,600)
A11610	LOCAL DEVELOPMENT FRAMEWORK	55,950	57,820	1,870
A11611	COMMUNITY INFRASTRUCTURE LEVY	79,180	28,010	(51,170)
A11702	ENVIRONMENTAL SCHEMES	55,860	46,980	(8,880)
A11810	NEWARK BUSINESS INNOVATION CEN	118,800	84,350	(34,450)
A11813	SUTTON ON TRENT WORKSHOPS	(20,720)	(17,230)	3,490
A11814	BLIDWORTH WORKSHOPS	(30,570)	(25,780)	4,790
A11815	BOUGHTON WORKSHOPS	(19,780)	(24,310)	(4,530)
A11816	CHURCH FARM WORKSHOPS	(9,670)	(7,440)	2,230
A11817	BILSTHORPE WORKSHOPS	(20,110)	(23,390)	(3,280)
A11818	BURMA ROAD WORKSHOPS	(10,130)	(9,960)	170
A11820	BLIDWORTH INDUSTRIAL PARK	2,390	3,330	940
A11821	CLIPSTONE WORKSHOPS	(17,670)	(20,280)	(2,610)
A11822	BOUGHTON ADVANCE FACTORY	(31,940)	(30,660)	1,280
A11823	CLIPSTONE ADVANCED FACTORIES	(28,690)	(25,880)	2,810
A11824	SHERWOOD FOREST CRAFT CENTRE	33,030	31,710	(1,320)
A11826	CLIPSTONE HOLDING CENTRE	(1,040)	(3,000)	(1,960)
A11828	BLIDWORTH ADVANCE FACTORIES	(27,190)	(26,820)	370
A11829	KEEPERS COTTAGE	(6,390)	1,640	8,030
A11830	20 BALDERTONGATE	5,760	0	(5,760)
A11851	ECONOMIC GROWTH	356,130	298,530	(57,600)
A12001	CAR PARKS & MARKETS ADMIN	0	(4,500)	(4,500)
A12011	SURFACE CAR PARKS NEWARK	(493,970)	(505,870)	(11,900)
A12012	SURFACE CAR PARKS SOUTHWELL	20,930	0	(20,930)
A12014	NEWARK LORRY PARK	(126,770)	(214,290)	(87,520)
A12019	SURFACE CAR PARK OLLERTON	11,590	9,960	(1,630)
A12211	RIVERSIDE ARENA MARKET	750	(1,450)	(2,200)
A12213	SOUTHWELL OPEN MARKET	15,490	0	(15,490)
A12401	OTHER PROPERTIES & WSHOP VIODS	67,190	71,020	3,830
A12506	GROWTH INVESTMENT FUND	74,010	72,930	(1,080)
A15002	CREW LANE DEPOT	(15,260)	(14,600)	660
A15023	GROUNDS MAINTENANCE	0	0	0
<b>TOTAL</b>		<b>2,172,520</b>	<b>2,058,730</b>	<b>(113,790)</b>

**BUDGET SUMMARY  
ECONOMIC DEVELOPMENT SUBJECTIVE SUMMARY**

<b>CODE DESCRIPTION</b>	<b>2016/17 INITIAL BUDGET</b>	<b>2017/18 BASE BUDGET</b>	<b>More(Less)</b>
111 SALARIES AND WAGES	2,303,670	2,112,050	(191,620)
113 NATIONAL INSURANCE	153,180	188,410	35,230
114 SUPERANNUATION	266,820	237,280	(29,540)
<b>EMPLOYEE SUB TOTAL</b>	<b>2,723,670</b>	<b>2,537,740</b>	<b>(185,930)</b>
211 REPAIRS AND MAINTENANCE	114,490	112,670	(1,820)
212 ENERGY COSTS	148,460	128,720	(19,740)
213 RENT	166,380	124,490	(41,890)
214 RATES	118,350	108,190	(10,160)
215 WATER SERVICES	26,930	21,180	(5,750)
216 FIXTURES AND FITTING	200	0	(200)
217 CLEANING AND DOMESTIC	1,150	1,170	20
219 CONTRIBUTION TO FUNDS	199,850	179,920	(19,930)
311 TRANSPORT	76,480	75,290	(1,190)
313 CONTRACT HIRE OP LEASE	350	0	(350)
315 CAR ALLOWANCES	34,120	18,350	(15,770)
316 INSURANCE	11,620	11,110	(510)
411 EQUIPMENT AND FURNITURE	17,490	16,080	(1,410)
412 MATERIALS	19,600	19,300	(300)
421 INTERNAL	77,040	59,030	(18,010)
431 CLOTHING AND UNIFORMS	7,830	6,790	(1,040)
441 GENERAL OFFICE EXPENSES	192,810	153,960	(38,850)
451 CONTRACTUAL	346,690	489,380	142,690
452 OTHER SERVICES	244,760	249,210	4,450
453 LEASING PREMIUMS	347,490	0	(347,490)
461 COMMUNICATIONS AND COMPUTING	67,800	53,240	(14,560)
471 STAFF	10,160	9,000	(1,160)
481 GRANTS	10,000	10,000	0
482 SUBSCRIPTIONS	8,230	5,540	(2,690)
491 INSURANCE	71,640	82,540	10,900
492 CONTRIBS TO FUNDS AND PROVISNS	70,910	23,990	(46,920)
493 OTHER	602,440	517,050	(85,390)
497 DISCOUNTS	8,360	11,360	3,000
711 ADMIN BUILDINGS	395,770	357,940	(37,830)
712 CENTRAL DEPARTMENT SUPPORT	921,280	900,710	(20,570)
713 CSS MONTHLY PERCENTAGE RECHGS	21,540	21,700	160
714 CENTRAL EXPENSES	0	900	900
715 DEPARTMENTAL ADMINISTRATION	510,510	484,620	(25,890)
821 CAPITAL CHARGE	381,550	343,980	(37,570)
<b>RUNNING EXPENSES SUB TOTAL</b>	<b>5,232,280</b>	<b>4,597,410</b>	<b>(634,870)</b>
922 Contributions From Other Las	(112,930)	(115,490)	(2,560)
924 Parish Council Contributions	(8,570)	0	8,570
928 Recharge Non Gf Accounts	(254,260)	(204,770)	49,490
931 Sales	(465,740)	(325,110)	140,630
932 Fees And Charges	(2,955,820)	(2,623,270)	332,550
933 Rents	(898,680)	(659,940)	238,740
938 Fees And Charges	(78,430)	(176,520)	(98,090)
939 Other Receipts	(139,190)	(150,970)	(11,780)
951 Recharge Gf Rev Accounts	(849,200)	(808,200)	41,000
961 Revenue Appropriation Adjust	(20,610)	(12,150)	8,460
<b>INCOME SUB TOTAL</b>	<b>(5,783,430)</b>	<b>(5,076,420)</b>	<b>707,010</b>
<b>COMMITTEE TOTAL</b>	<b>2,172,520</b>	<b>2,058,730</b>	<b>(113,790)</b>

## BUDGET SUMMARY

### HOMES & COMMUNITIES

CODE	DESCRIPTION	2016/17 INITIAL BUDGET	2017/18 BASE BUDGET	MORE/(LESS)
A10204	MISCELLANEOUS HOUSING (GF)	470,830	471,180	350
A10212	PRIVATE SECTOR SPEECH CALL	(44,780)	(43,810)	970
A10213	HOUSING OPTIONS	434,460	452,080	17,620
A10215	STRATEGIC HSG (WAS COMMUNITY)	110,730	98,020	(12,710)
A10802	ICT	0	0	0
A10804	CASHIERS	0	0	0
A10809	CUSTOMER SERVICES	0	0	0
A10810	COMMUNICATIONS & CUST SERVICE	144,130	145,510	1,380
A10814	LICENSING ADMIN	5,350	24,410	19,060
A10816	COMMUNITY SAFETY	97,010	69,200	(27,810)
A10820	LICENSING ENFORCEMENT	0	0	0
A10823	ANTI-SOCIAL BEHAVIOUR	35,990	40,610	4,620
A10826	DOMESTIC VIOLENCE	31,980	35,140	3,160
A11126	CCTV	168,330	141,820	(26,510)
A11607	ENERGY AND HOME SUPPORT	87,520	90,030	2,510
A11921	GRANTS AND CONCESSIONS	410,700	418,230	7,530
A11923	EMERGENCY PLANNING	66,120	64,670	(1,450)
A15013	IS NON STOCK RECHARGES	970	(10)	(980)
<b>TOTAL</b>		<b>2,019,340</b>	<b>2,007,080</b>	<b>(12,260)</b>



**BUDGET SUMMARY  
HOMES & COMMUNITIES SUBJECTIVE SUMMARY**

<b>CODE DESCRIPTION</b>	<b>2016/17 INITIAL BUDGET</b>	<b>2017/18 BASE BUDGET</b>	<b>More(Less)</b>
111 SALARIES AND WAGES	1,534,780	1,552,170	17,390
113 NATIONAL INSURANCE	100,130	138,950	38,820
114 SUPERANNUATION	174,690	173,220	(1,470)
<b>EMPLOYEE SUB TOTAL</b>	<b>1,809,600</b>	<b>1,864,340</b>	<b>54,740</b>
211 REPAIRS AND MAINTENANCE	750	560	(190)
212 ENERGY COSTS	2,000	1,500	(500)
213 RENT	22,710	20,950	(1,760)
214 RATES	3,260	2,500	(760)
215 WATER SERVICES	350	270	(80)
217 CLEANING AND DOMESTIC	280	220	(60)
219 CONTRIBUTION TO FUNDS	14,300	16,300	2,000
315 CAR ALLOWANCES	15,220	14,630	(590)
411 EQUIPMENT AND FURNITURE	89,680	98,720	9,040
412 MATERIALS	100	0	(100)
421 INTERNAL	0	150	150
431 CLOTHING AND UNIFORMS	1,110	1,130	20
441 GENERAL OFFICE EXPENSES	30,900	30,400	(500)
451 CONTRACTUAL	20,930	12,350	(8,580)
452 OTHER SERVICES	73,400	70,540	(2,860)
461 COMMUNICATIONS AND COMPUTING	179,530	203,920	24,390
471 STAFF	5,020	4,790	(230)
481 GRANTS	382,680	380,940	(1,740)
482 SUBSCRIPTIONS	3,230	3,230	0
491 INSURANCE	37,490	39,200	1,710
492 CONTRIBS TO FUNDS AND PROVISNS	234,030	209,900	(24,130)
493 OTHER	120,200	108,320	(11,880)
612 OTHER TRANSFER PAYMENTS	65,550	65,550	0
711 ADMIN BUILDINGS	106,940	78,450	(28,490)
712 CENTRAL DEPARTMENT SUPPORT	565,500	464,080	(101,420)
713 CSS MONTHLY PERCENTAGE RECHGS	25,090	24,910	(180)
714 CENTRAL EXPENSES	0	10,820	10,820
715 DEPARTMENTAL ADMINISTRATION	9,450	7,280	(2,170)
821 CAPITAL CHARGE	591,530	671,330	79,800
<b>RUNNING EXPENSES SUB TOTAL</b>	<b>2,601,230</b>	<b>2,542,940</b>	<b>(58,290)</b>
922 Contributions From Other Las	(20,460)	(21,440)	(980)
928 Recharge Non Gf Accounts	(515,040)	(620,370)	(105,330)
929 Other Grants	0	(9,480)	(9,480)
931 Sales	(117,200)	(120,200)	(3,000)
932 Fees And Charges	(59,230)	(17,840)	41,390
933 Rents	(156,250)	(168,230)	(11,980)
938 Fees And Charges	(122,780)	(109,170)	13,610
939 Other Receipts	(97,200)	(99,200)	(2,000)
941 Interest	(630)	(630)	0
951 Recharge Gf Rev Accounts	(1,297,700)	(1,227,300)	70,400
951 Recharges	(5,000)	(6,340)	(1,340)
<b>INCOME SUB TOTAL</b>	<b>(2,391,490)</b>	<b>(2,400,200)</b>	<b>(8,710)</b>
<b>COMMITTEE TOTAL</b>	<b>2,019,340</b>	<b>2,007,080</b>	<b>(12,260)</b>

## BUDGET SUMMARY

### LEISURE & ENVIRONMENT

CODE	DESCRIPTION	2016/17 INITIAL BUDGET	2017/18 BASE BUDGET	MORE/(LESS)
A10701	UPKEEP OF DYKES	11,530	8,600	(2,930)
A11002	DOMESTIC REFUSE COLLECTION	2,278,930	2,167,610	(111,320)
A11101	PUBLIC CONVENIENCES	78,560	77,090	(1,470)
A11103	SEWERAGE WORKS	35,900	28,610	(7,290)
A11104	STREET SWEEPING	623,230	613,560	(9,670)
A11106	PEST CONTROL	44,050	0	(44,050)
A11107	DOG CONTROL	74,820	105,220	30,400
A11110	NATIONAL ASSISTANCE ACT BURIAL	5,050	4,740	(310)
A11135	ENVIRONMENTAL HEALTH	438,450	819,810	381,360
A11136	ENV HEALTH REACTIVE	365,980	0	(365,980)
A11137	BRUNEL DRIVE DEPOT ADMIN	0	0	0
A11201	LOWDHAM CEMETERY	(920)	(510)	410
A11202	WALESBY CEMETERY	(470)	0	470
A11305	SOUTHWELL LEISURE CENTRE	189,940	193,480	3,540
A11321	NEIGHBOURHOOD CENTRES	99,090	120,790	21,700
A11322	BLIDWORTH LEISURE CENTRE	0	0	0
A11339	NEWARK SPORTS HUB	29,160	30,220	1,060
A11442	ARTS DEVELOPMENT	65,260	65,950	690
A11576	ACTIVE 4 TODAY	481,470	256,930	(224,540)
A11582	LIFE SAVING	4,390	4,510	120
A11583	COMMUNITY SPORTS & ARTS DEV	0	0	0
A11731	STREET NAMING	60,620	65,360	4,740
A12221	NEWARK LIVESTOCK MARKET	(193,810)	(178,750)	15,060
A15003	BRUNEL DRIVE DEPOT	0	0	0
A26901	VEHICLE POOL WORKSHOP	0	0	0
A26910	VEHICLE POOL NSH	0	0	0
<b>TOTAL</b>		<b>4,691,230</b>	<b>4,383,220</b>	<b>(308,010)</b>

**BUDGET SUMMARY**  
**LEISURE & ENVIRONMENT SUBJECTIVE SUMMARY**

<b>CODE DESCRIPTION</b>	<b>2016/17 INITIAL BUDGET</b>	<b>2017/18 BASE BUDGET</b>	<b>More(Less)</b>
111 SALARIES AND WAGES	2,397,530	2,406,290	8,760
113 NATIONAL INSURANCE	159,380	212,350	52,970
114 SUPERANNUATION	294,730	292,640	(2,090)
<b>EMPLOYEE SUB TOTAL</b>	<b>2,851,640</b>	<b>2,911,280</b>	<b>59,640</b>
211 REPAIRS AND MAINTENANCE	44,060	43,100	(960)
212 ENERGY COSTS	43,570	40,830	(2,740)
213 RENT	1,200	1,200	0
214 RATES	40,530	47,560	7,030
215 WATER SERVICES	15,880	14,980	(900)
217 CLEANING AND DOMESTIC	800	800	0
219 CONTRIBUTION TO FUNDS	83,030	88,890	5,860
311 TRANSPORT	993,950	860,650	(133,300)
315 CAR ALLOWANCES	29,200	28,810	(390)
316 INSURANCE	58,020	57,020	(1,000)
411 EQUIPMENT AND FURNITURE	78,390	79,780	1,390
412 MATERIALS	28,530	16,920	(11,610)
421 INTERNAL	510	530	20
431 CLOTHING AND UNIFORMS	14,790	15,070	280
441 GENERAL OFFICE EXPENSES	34,270	6,220	(28,050)
451 CONTRACTUAL	582,090	361,290	(220,800)
452 OTHER SERVICES	64,170	56,970	(7,200)
461 COMMUNICATIONS AND COMPUTING	13,980	13,820	(160)
471 STAFF	1,860	1,780	(80)
481 GRANTS	17,770	17,540	(230)
491 INSURANCE	51,730	48,820	(2,910)
493 OTHER	303,030	363,320	60,290
711 ADMIN BUILDINGS	132,710	120,260	(12,450)
712 CENTRAL DEPARTMENT SUPPORT	664,140	655,090	(9,050)
713 CSS MONTHLY PERCENTAGE RECHGS	16,510	16,180	(330)
714 CENTRAL EXPENSES	0	40	40
715 DEPARTMENTAL ADMINISTRATION	84,580	81,260	(3,320)
821 CAPITAL CHARGE	738,010	690,160	(47,850)
<b>RUNNING EXPENSES SUB TOTAL</b>	<b>4,137,310</b>	<b>3,728,890</b>	<b>(408,420)</b>
922 Contributions From Other Las	(70,630)	(78,790)	(8,160)
928 Recharge Non Gf Accounts	(318,850)	(297,270)	21,580
931 Sales	(78,060)	(78,060)	0
932 Fees And Charges	(959,040)	(996,790)	(37,750)
933 Rents	(230,140)	(218,000)	12,140
938 Fees And Charges	(64,200)	(62,200)	2,000
939 Other Receipts	(208,140)	(214,660)	(6,520)
951 Recharge Gf Rev Accounts	(288,250)	(282,400)	5,850
951 Recharges	(73,840)	(22,080)	51,760
958 Int Charge For Services	(6,570)	(6,700)	(130)
<b>INCOME SUB TOTAL</b>	<b>(2,297,720)</b>	<b>(2,256,950)</b>	<b>40,770</b>
<b>COMMITTEE TOTAL</b>	<b>4,691,230</b>	<b>4,383,220</b>	<b>(308,010)</b>

## BUDGET SUMMARY POLICY & FINANCE

CODE	DESCRIPTION	2016/17 INITIAL BUDGET	2017/18 BASE BUDGET	MORE/(LESS)
A10601	ELECTORAL REGISTRATION	213,610	219,180	5,570
A10803	INTERNAL AUDIT	0	0	0
A10805	INCOME SECTION	0	0	0
A10806	BANK CHARGES	0	0	0
A10807	MORTGAGE ADMINISTRATION	0	0	0
A10812	HUMAN RESOURCES	0	0	0
A10815	POLICY & COMMISSIONING	184,000	185,750	1,750
A10818	COMMITTEE SECTION	0	0	0
A10819	LEGAL SECTION	0	0	0
A10821	KELHAM HALL	0	0	0
A10822	THE LODGE	0	0	0
A10827	BUILDING SERVICES	0	0	0
A10831	CENTRAL REPROGRAPHICS	0	0	0
A10832	CENTRAL TELEPHONES	0	0	0
A10833	CENTRAL POSTAGES	0	0	0
A10841	CENTRAL PERSONNEL EXPENSES	0	0	0
A10842	OTHER EMPLOYEE EXPENSES	0	0	0
A10845	INFORMATION GOVERNANCE	75,410	76,660	1,250
A10864	CORPORATE MANAGEMENT TEAM	0	0	0
A10895	FINANCIAL SERVICES	0	0	0
A10896	PERFORMANCE	0	0	0
A10897	PROCUREMENT	54,060	57,990	3,930
A10898	ADMINISTRATION SERVICES	0	0	0
A10904	COUNCIL TAX	280,180	242,200	(37,980)
A10905	RENT ALLOWANCES	(18,090)	(16,950)	1,140
A10906	COUNCIL TAX BENEFITS	0	0	0
A10907	RENT REBATES	20,010	20,070	60
A10908	HOUSING BENEFIT ADMIN	329,930	299,460	(30,470)
A10910	DISCRETIONARY HOUSING PAYMENT	0	0	0
A11122	RISK MANAGEMENT	0	0	0
A11332	KELHAM HALL GROUNDS	32,490	32,750	260
A11831	CASTLE HOUSE	0	0	0
A11841	CORPORATE PROPERTY	0	0	0
A11901	MEMBERS EXPENSES	0	0	0
A11902	CIVIC EXPENSES	46,470	47,190	720
A11911	OTHER FINANCIAL TRANSACTIONS	(99,060)	(148,820)	(49,760)
A11912	MISCELLANEOUS LOANS	(760)	0	760
A12301	ELECTION EXPENSES	131,550	134,390	2,840
A12505	TRANSFERRED ASSETS	920	0	(920)
A12507	MOVING AHEAD	194,920	172,360	(22,560)
A12510	DEMOCRATIC REPRESENTATION	748,010	783,220	35,210
A12512	ETHICAL GOVERNANCE & STANDARDS	1,410	1,640	230
A12520	CORPORATE MANAGEMENT	1,020,980	937,740	(83,240)
A12530	NON DISTRIBUTED COSTS	910	1,140	230
A15028	COMBINED SERVICE COSTS	147,520	135,420	(12,100)
A15029	CORPORATE PRINTERS	51,910	38,920	(12,990)
A15030	KELHAM HALL EVENTS	(36,850)	(28,620)	8,230
A15031	SUPPORT SERVICE HOLDING ACCT	0	0	0
<b>TOTAL</b>		<b>3,379,530</b>	<b>3,191,690</b>	<b>(187,840)</b>

**BUDGET SUMMARY  
POLICY & FINANCE SUBJECTIVE SUMMARY**

<b>CODE</b>	<b>DESCRIPTION</b>	<b>2016/17 INITIAL BUDGET</b>	<b>2017/18 BASE BUDGET</b>	<b>More(Less)</b>
111	SALARIES AND WAGES	3,301,940	3,146,710	(155,230)
112	OTHER SALARIES/WAGES PAYMENTS	31,390	31,390	0
113	NATIONAL INSURANCE	253,440	323,630	70,190
114	SUPERANNUATION	406,530	398,990	(7,540)
115	OTHER EMPLOYERS CONTRIBUTIONS	23,190	24,500	1,310
	<b>EMPLOYEE SUB TOTAL</b>	<b>4,016,490</b>	<b>3,925,220</b>	<b>(91,270)</b>
211	REPAIRS AND MAINTENANCE	58,440	52,240	(6,200)
212	ENERGY COSTS	133,680	100,800	(32,880)
214	RATES	125,590	130,800	5,210
215	WATER SERVICES	9,820	15,090	5,270
217	CLEANING AND DOMESTIC	4,000	4,660	660
219	CONTRIBUTION TO FUNDS	147,250	135,700	(11,550)
315	CAR ALLOWANCES	35,310	35,140	(170)
411	EQUIPMENT AND FURNITURE	11,860	7,420	(4,440)
412	MATERIALS	200	200	0
421	INTERNAL	290	550	260
431	CLOTHING AND UNIFORMS	1,050	1,280	230
441	GENERAL OFFICE EXPENSES	89,370	84,350	(5,020)
451	CONTRACTUAL	406,220	362,590	(43,630)
452	OTHER SERVICES	217,310	194,730	(22,580)
461	COMMUNICATIONS AND COMPUTING	526,680	528,830	2,150
471	STAFF	15,830	15,760	(70)
472	MEMBERS	221,600	253,310	31,710
473	CHAIRMAN	10,180	10,180	0
482	SUBSCRIPTIONS	39,570	38,740	(830)
491	INSURANCE	89,440	85,900	(3,540)
493	OTHER	195,890	131,550	(64,340)
496	CAPITAL	500	0	(500)
611	HOUSING BENEFITS	25,131,390	25,262,000	130,610
711	ADMIN BUILDINGS	290,090	217,630	(72,460)
712	CENTRAL DEPARTMENT SUPPORT	2,392,440	2,527,030	134,590
713	CSS MONTHLY PERCENTAGE RECHGS	60,100	61,350	1,250
714	CENTRAL EXPENSES	468,920	508,200	39,280
715	DEPARTMENTAL ADMINISTRATION	231,330	155,310	(76,020)
811	LOANS POOL	980	0	(980)
817	DEBT MANAGEMENT EXPENSES	10	0	(10)
821	CAPITAL CHARGE	103,940	103,930	(10)
	<b>RUNNING EXPENSES SUB TOTAL</b>	<b>31,019,280</b>	<b>31,025,270</b>	<b>5,990</b>
911	Government Grants	(25,311,370)	(25,440,880)	(129,510)
922	Contributions From Other Las	(204,410)	(182,860)	21,550
928	Recharge Non Gf Accounts	(913,510)	(898,040)	15,470
931	Sales	(1,500)	(1,500)	0
932	Fees And Charges	(377,000)	(373,000)	4,000
933	Rents	(134,870)	(235,220)	(100,350)
939	Other Receipts	(251,830)	(251,450)	380
951	Recharge Gf Rev Accounts	(4,461,750)	(4,375,850)	85,900
	<b>INCOME SUB TOTAL</b>	<b>(31,656,240)</b>	<b>(31,758,800)</b>	<b>(102,560)</b>
	<b>COMMITTEE TOTAL</b>	<b>3,379,530</b>	<b>3,191,690</b>	<b>(187,840)</b>

**CAPITAL PROGRAMME  
2016/17 to 2021/22**

APPENDIX A - GENERAL FUND CAPITAL PROGRAMME 2017/18 - 2021/22											
	SCHEME	EXTERNAL FUNDING	NSDC COSTS	TOTAL SCHEME COST	BEFORE 2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2020/21
<b>GENERAL FUND</b>											
TA1211	Newark, New Leisure Centre	2,787,117	7,534,882	10,321,999	8,339,885	932,114	1,050,000				
TA1214	Leisure Centre Access Road Enhancement	0	156,916	156,916	1,125	155,791					
TA3050	National Civil War Centre	3,654,344	2,112,481	5,766,825	5,450,866	315,958.97					
TA3050	NCWC other NCC funded Expenditure	300,000	0	300,000	288,313	11,686.83					
TA3052	Palace Theatre/Museum Integration	0	1,615,620	1,615,620	1,373,158	242,462					
TA3053	Museum Improvements	0	750,000	750,000	66,387	386,113	297,500				
TA3054	Palace Boiler Replace	0	98,000	98,000	98,000	0					
TA3286	Information Technology Investment	0	1,841,541	1,841,541	208,763	525,988	301,790	320,000	80,000	155,000	250,000
<b>TA</b>	<b>CUSTOMERS</b>	<b>6,741,461</b>	<b>14,109,439</b>	<b>20,850,900</b>	<b>15,826,496</b>	<b>2,570,114</b>	<b>1,649,290</b>	<b>320,000</b>	<b>80,000</b>	<b>155,000</b>	<b>250,000</b>
TB2250	Vehicles & Plant (NSH)	0	675,000	675,000	0	0		675,000			
TB2253	Vehicles & Plant (NSDC)	114,048	5,388,360	5,502,408	2,350,327	768,331	18,000	182,000	1,079,750	712,000	392,000
TB3154	Castle Gatehouse Project	0	117,600	117,600	0	0	117,600				
TB3158	Hawtonville School Playing Field	20,000	87,742	107,742	84,619	23,123					
TB6145	Grant to Farndon Sports Pavilion	43,099	0	43,099	28,449	14,650					
TB6148	Lorry Carpark Extension	0	0	0	0	0					
TB6149	Lorry Carpark - Health and Safety	0	19,700	19,700	0	19,700					
<b>TB</b>	<b>COMMUNITY</b>	<b>177,147</b>	<b>6,288,401</b>	<b>6,465,549</b>	<b>2,463,395</b>	<b>825,804</b>	<b>135,600</b>	<b>857,000</b>	<b>1,079,750</b>	<b>712,000</b>	<b>392,000</b>
TC1000	New Council Offices	68,500	7,539,128	7,607,628	562,416	5,235,892	1,657,520	151,800			
TC2280	Ollerton Hall acquisition and works	100,000	308,664	408,664	91,032	317,632					
TC3017	Workshop Frontage Improvements	0	111,100	111,100	1,160	109,940					
TC3132	20 Baldertongate Repairs	14,800	0	14,800	14,538	262					
<b>TC</b>	<b>RESOURCES</b>	<b>183,300</b>	<b>7,958,892</b>	<b>8,142,192</b>	<b>669,146</b>	<b>5,663,726</b>	<b>1,657,520</b>	<b>151,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
TE3266	Growth Point (Grant Funded)	109,332	3,557	112,889	112,889	0					
TE3266	Growth Point (Internally Funded)	0	449,121	449,121	0	449,121					
TE3267	Rural Broadband Provision	0	250,000	250,000	165,000	85,000					
TE3268	Southern Link Road Contribution	9,105,674	394,326	9,500,000	19,215	1,000,000	8,480,785				
<b>TE</b>	<b>GROWTH</b>	<b>9,215,006</b>	<b>1,097,004</b>	<b>10,312,010</b>	<b>297,104</b>	<b>1,534,121</b>	<b>8,480,785</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TF3161	Balderton land drainage	9,105	2,895	12,000	2,895	9,105					
TF3220	Major Flood Alleviation	150,000	0	150,000	0	150,000					
TF3223	CCTV Relocation	0	500,000	500,000	0	500,000					
TF3224	Seven Hills	0	69,023	69,023	0	69,023					
TF3225	Maps & Signage Newark Town Centre	0	48,117	48,117	0	48,117					
<b>TF</b>	<b>SAFETY</b>	<b>159,105</b>	<b>620,035</b>	<b>779,140</b>	<b>2,895</b>	<b>776,245</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GENERAL FUND</b>		<b>16,476,019</b>	<b>30,073,771</b>	<b>46,549,790</b>	<b>19,259,036</b>	<b>11,370,010</b>	<b>11,923,195</b>	<b>1,328,800</b>	<b>1,159,750</b>	<b>867,000</b>	<b>642,000</b>

APPENDIX B - HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME 2017/18 - 2021/22							
	SCHEME	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
<b>HOUSING REVENUE ACCOUNT</b>							
<b>PROPERTY INVESTMENT PROGRAMME</b>							
S91100	ROOF REPLACEMENTS	0	432,000	432,000	432,000	432,000	432,000
S91111	Roofing 2016/17	216,000					
S91112	Flat Roofing 2016/17	324,000					
<b>S711</b>	<b>ROOF REPLACEMENTS</b>	<b>540,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>
S91200	KITCHEN & BATHROOM CONVERSIONS	0	1,620,000	1,620,000	1,620,000	1,620,000	1,620,000
S91215	Kitchen & Bathroom 2016/17	1,296,000					
S91216	Kitchen & Bathroom materials 2016/17	324,000					
<b>S712</b>	<b>KITCHEN &amp; BATHROOM CONVERSIONS</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>1,620,000</b>
S91300	EXTERNAL FABRIC	48	324,000	324,000	324,000	324,000	324,000
S91330	External Fabric 2016/17 area 1	189,578					
S91331	External Fabric 2016/17 area 2	162,000					
S91332	Chatham Court Windows/Floors	16,200					
<b>S713</b>	<b>EXTERNAL FABRIC</b>	<b>367,826</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>
S91400	DOORS & WINDOWS	0	183,600	183,600	183,600	183,600	183,600
S91411	Doors and Windows 2016/17	183,600					
<b>S714</b>	<b>DOORS &amp; WINDOWS</b>	<b>183,600</b>	<b>183,600</b>	<b>183,600</b>	<b>183,600</b>	<b>183,600</b>	<b>183,600</b>
S91500	OTHER STRUCTURAL	351	54,000	54,000	54,000	54,000	54,000
S91511	Walls Re-Rendering	54,000	54,000	54,000	54,000	54,000	54,000
S91520	H535a King Street	821					
S91521	Delacy Court Canopy Removal	3,483					
S91522	DPM works 2016-17	10,800					
S91523	33 Nowood Gardens	1,825					
S91524	1 Manvers View Major Works	38,146					
<b>S715</b>	<b>OTHER STRUCTURAL</b>	<b>109,426</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>
S93100	ELECTRICAL	0	648,000	648,000	648,000	648,000	648,000
S93111	Rewires 2016/17	594,000					
S93112	Disturbance allowance 2016/17	86,400					
<b>S731</b>	<b>ELECTRICAL</b>	<b>680,400</b>	<b>648,000</b>	<b>648,000</b>	<b>648,000</b>	<b>648,000</b>	<b>648,000</b>
S93200	SMOKE ALARMS	0	0				
S93205	Carbon Monoxide Detectors	0	0	270,000	270,000	0	0
<b>S732</b>	<b>SMOKE ALARMS</b>	<b>0</b>	<b>0</b>	<b>270,000</b>	<b>270,000</b>	<b>0</b>	<b>0</b>
S93300	PASSENGER LIFTS						
<b>S733</b>	<b>PASSENGER LIFTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
S93500	HEATING	0	594,000	594,000	594,000	594,000	594,000
S93508	Heating replacements 2016/17	594,000					
<b>S735</b>	<b>HEATING</b>	<b>594,000</b>	<b>594,000</b>	<b>594,000</b>	<b>594,000</b>	<b>594,000</b>	<b>594,000</b>
S93600	ENERGY EFFICIENCY	93,474	162,000	162,000	162,000	162,000	162,000
S93618	EE Doors 2016/17	162,000					
S93619	21 Forge Close Air Supply	9,126					
S93620	EWI Winston Court	54,000					
S93621	EE Boilers 2016/17	183,600					
<b>S736</b>	<b>ENERGY EFFICIENCY</b>	<b>502,200</b>	<b>162,000</b>	<b>162,000</b>	<b>162,000</b>	<b>162,000</b>	<b>162,000</b>
S95100	GARAGE FORECOURTS	0	81,000	81,000	81,000	81,000	81,000
S95109	Garages	0	27,000	27,000	27,000	27,000	27,000
S95112	Resurfacing works 2016-17	108,000					
<b>S751</b>	<b>GARAGE FORECOURTS</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>
S95200	ENVIRONMENTAL WORKS	293	162,000	162,000	162,000	162,000	162,000
S95250	Communal Lighting	0	21,600	21,600	21,600	21,600	21,600
S95252	Flood Defence Systems	0	10,800	10,800	10,800	10,800	10,800
S95253	Play Areas	0	21,600	21,600	21,600	21,600	21,600
S95254	Estate Remodelling	5,891	70,200	70,200	70,200	70,200	70,200
S95276	Delacy Court Communal Doors	50,760					
S95277	Knotts Court Environmental	38,880					
S95278	Lovers Lane Flats Drying area	16,200					
S95279	St Marys Gardens	37,000					
S95280	Yorke Drive Barrier	4,428					
S95281	Yorke Drive Communal Doors	3,460					
S95282	Play areas 2016-17	27,000					



	SCHEME	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
S95283	Communal Gas Mains	62,495					
S95284	H581 Door King Street Conservation area	1,696					
S95285	Vine Way Gated Access	19,332					
S95286	Forest Road Fencing	5,999					
S95287	Delacy Court Communal Fire Doors	57,240					
S95288	Boundary Walls 2-4 Lime tree close	5,400					
S95289	Garage/Site/Roofing	54,000					
S95290	Environmental improvements (various)	91,800					
S95291	Parking Boy Lane	21,600					
S95292	Communal Lighting 2016/17	21,600					
S95293	Fencing Various Locations	23,760					
S95294	Coghill Court Communal entrance doors	11,340					
S95295	Local Office Kiosk Project	20,174					
S95296	Delacy Court Scooter Stores	27,000					
<b>S752</b>	<b>ENVIRONMENTAL WORKS</b>	<b>607,348</b>	<b>286,200</b>	<b>286,200</b>	<b>291,600</b>	<b>291,600</b>	<b>286,200</b>
S97100	ASBESTOS	0	108,000	54,000	54,000	54,000	54,000
S97111	Asbestos Surveys 2016/17	43,200					
S97112	Asbestos Removal 2016/17	64,800					
<b>S771</b>	<b>ASBESTOS</b>	<b>108,000</b>	<b>108,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
S97200	FIRE SAFETY	0	54,000	54,000	54,000	54,000	54,000
S97215	H522 Comm fire door Kings Court	33,480					
S97216	H580 Comm fire door Wolfit Ave	16,200					
S97217	Auto Closer Forge Close	2,160					
S97218	Fire Risk Assessments	23,760					
<b>S772</b>	<b>FIRE SAFETY</b>	<b>75,600</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
S97300	DDA IMPROVEMENTS	0	21,600	21,600	21,600	21,600	21,600
S97307	DDA WORKS 2016-/17	24,840					
<b>S773</b>	<b>DDA IMPROVEMENTS</b>	<b>24,840</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>
S97400	DISABLED ADAPTATIONS	0	432,000	432,000	432,000	432,000	432,000
S97411	Adaptation care plans 2016/17	399,600					
S97412	Adaptation OT 1's 2016/17	32,400					
<b>S774</b>	<b>DISABLED ADAPTATIONS</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>	<b>432,000</b>
S97500	LEGIONELLA	0	32,400	32,400	32,400	32,400	32,400
S97502	legionella Works 2016/17	32,400					
<b>S791</b>	<b>UNALLOCATED FUNDING</b>	<b>32,400</b>	<b>32,400</b>	<b>32,400</b>	<b>32,400</b>	<b>32,400</b>	<b>32,400</b>
S99100	UNALLOCATED FUNDING	29,160	54,000	54,000	54,000	54,000	54,000
S99101	Grant Income	-145,780	0	0	0	0	0
<b>S791</b>	<b>UNALLOCATED FUNDING</b>	<b>-116,620</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
	<b>SUB TOTAL PROPERTY INVESTMENT</b>	<b>5,869,020</b>	<b>5,167,800</b>	<b>5,383,800</b>	<b>5,389,200</b>	<b>+5,119,200</b>	<b>+5,113,800</b>
	<b>AFFORDABLE HOUSING</b>						
SA1012	Buy-back of RTB Council Houses	0					
SA1013	25 supported dwellings - Bilsthorpe	99,038					
SA1015	Affordable Rural Housing Grant	110,000					
SA1016	Site A - Wolfit Avenue, Balderton	0	29,326				
SA1017	Site B - Wolfit Avenue, Balderton	0	28,229				
SA1018	Coronation Street/Grove View Rd, Balderton	116,437	72,383				
SA1019	Lilac Close	0	59,522				
SA1020	Second Avenue, Edwinstowe	68,549	57,014				
SA1021	Ash Farm Farnsfield	608,469	562,700				
SA1022	St Leonards Hospital Trust	0	330,000				
SA1023	Bowbridge Road	2,947,234	5,894,500				
SA1030	HRA Site Development	196,560	200,000				
SA1031	Site Acquisition	0	800,000	600,000	600,000		
SA1032	<a href="#">New Build Programme</a>	0	5,529,000	5,404,250	5,511,250	5,500,000	5,500,000
		<b>4,146,286</b>	<b>13,562,674</b>	<b>6,004,250</b>	<b>6,111,250</b>	<b>5,500,000</b>	<b>5,500,000</b>
	<b>SUB TOTAL HOUSING REVENUE ACCOUNT</b>	<b>10,015,306</b>	<b>18,730,474</b>	<b>11,388,050</b>	<b>11,500,450</b>	<b>10,619,200</b>	<b>10,613,800</b>
	<b>HOUSING GENERAL FUND</b>						
TF6011	Private Sector Disabled Facilities Grants	540,627	465,000	465,000	465,000	465,000	465,000
TF6012	Discretionary DFG	175,000	0	0	0	0	0
		<b>715,627</b>	<b>465,000</b>	<b>465,000</b>	<b>465,000</b>	<b>465,000</b>	<b>465,000</b>
	<b>TOTAL HOUSING REVENUE ACCOUNT</b>	<b>10,730,934</b>	<b>19,195,474</b>	<b>11,853,050</b>	<b>11,965,450</b>	<b>11,084,200</b>	<b>11,078,800</b>

APPENDIX C - VEHICLES, PLANT, EQUIPMENT & TECHNOLOGY

NSDC		ASSETS	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
<b>Leased Assets</b>								
CC120902	Refuse vehicle							
8808001067	Johnston VT650 Sweeper							
X00007	Fitness Equipment Blidworth							
8811001026	Trimax Mower	10,000						
6611001006	4 Kubota mowers							
99920034	2 Kubota mowers		18,000					
8809001012	Massey Ferguson Tractor and Flail					45,000		
8810001025	7 Refuse vehicles							
<b>Leased Assets</b>			<b>10,000</b>	<b>18,000</b>	<b>0</b>	<b>45,000</b>	<b>0</b>	<b>0</b>
<b>Owned Assets</b>								
E00010	Massey Tractor & Loader				30,000			
E00012	Ransome Mower	0						
E00016	Refuse Truck							
E00016	2 Dennis mowers							
E00016	2 Ransome Mowers							
E00020	Medical Truck							
E00021	Street Sweeping Transit							
E00022	Transit Van							
E00023	Transit Van							
E00024	Hit squad vehicle				65,000			
E00025	Hit squad vehicle				65,000			
E00026	Ford Ranger Pick-up					19,000		
E00027	Ford Ranger - Grounds Maintenance					18,000		
E00028	Transit Pickup - Grounds Maintenance					21,000		
E00029	Ford Transit - Grounds Maintenance					23,000		
E00030	Ford Transit - Grounds Maintenance					23,000		
E00031	Dropside Transit - Street Cleaning					26,000		
E00032	Dropside Transit - Street Cleaning					26,000		
E00033	Transit Pickup - Grounds Maintenance					25,000		
E00034	Dennis Elite Refuse Collection Vehicle					160,000		
E00035	Dennis Elite Refuse Collection Vehicle					160,000		
E00036	Dennis Elite Refuse Collection Vehicle					160,000		
E00037	Dennis Elite Refuse Collection Vehicle					160,000		
E00038	Dennis Elite Refuse Collection Vehicle					160,000		
E00039	Ford Fiesta - Refuse					10,000		
E00039	Ford Fiesta - Refuse					10,000		
E00040	Ford Connect - Castle Ranger					11,250		
E00040	Ford Ranger - Sconce Ranger					11,250		
E00040	Ford Ranger - Vicar Water Ranger					0		
E00040	Ford Connect - Car Parks					11,250		
E00041	Ford Connect - Pest Control					0		
E00041	Ford Connect - Pest Control					0		
E00041	Ford Ranger - Pest Control					0		
E00042	Johnston CX201 Compact Sweeper						70,000	
E00043	Johnston V651 Road Sweeper						110,000	
E00044	Johnston V651 Road Sweeper						110,000	
E00045	Refuse Collection Vehicle						165,000	
E00046	Refuse Collection Vehicle						165,000	
E00047	DAF Tipper Grab						25,000	
E00048	Medical Truck							31,000
E00049	Refuse Collection Vehicle							165,000
E00050	Refuse Collection Vehicle							165,000
E00051	Medical Truck							31,000
E00052	4 Kubotas						47,000	
E00060	Ford Ranger							
E00304	Fitness Equipment - Dukeries	0						
E00402	Market Stall			0				
E00403	Market Stall			0				
E00601	Mobile lifting Equipment						20,000	
E00603	Spider mower				22,000			
E00605	Fitness Equipment - Blidworth	201,082						
E00606	Fitness Equipment - Dukeries	173,278						
E00607	Fitness Equipment - Grove	383,971						
E00608	Fitness Equipment - Southwell	0						
X00005	Ground Maintenance Ranger							
	New Refuse Vehicle (Garden Waste as per P&F 5.11.15)							
	Mower x 1							
	Fiesta Vans - VAT correction Dec 12 - Vat regs							
<b>Owned Vehicles &amp; Plant</b>			<b>758,331</b>	<b>0</b>	<b>182,000</b>	<b>1,034,750</b>	<b>712,000</b>	<b>392,000</b>
<b>TOTAL NSDC VEHICLES, PLANT &amp; EQUIPMENT</b>			<b>768,331</b>	<b>18,000</b>	<b>182,000</b>	<b>1,079,750</b>	<b>712,000</b>	<b>392,000</b>
<b>NSDC</b>								
<b>ASSETS</b>		<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2020/21</b>	
<b>Owned Assets</b>								
E00204	Torex - Leisure Receiving System	50,000						
E00207	Replacement computer software	0						
E00208	Servers	0						
E00209	Warden Call System	0		320,000				
E00211	Replacement Laptops			0				
E00215	Desktops & Monitors	0						
E00216	Network Server			0				
E00217	IT Investment Software			0				
E00218	IT Investment Hardware			0				
E00219	25 Laptops					0		
	Laptops 14/15							
	71 Laptops 18/19			0				
	Firewall	551						
	x3 Servers (re 70 Citrix Licences)							
	Citrix Licences (Software)							
	Palace/Museum Ticketing software	13,778					40,000	
E00220	150 Replacement Laptops				80,000		80,000	
	Server Upgrade for remote access						25,000	
	Professional fees in relation to below	200	47,800					
	MFD's							
	Telephony & contact centre	28,100	3,900				10,000	
	Server hardware (VM ware)							
	Data circuits installation		20,000					
	Data centre inc VM Ware, Hardware & Licences, SAN, Network	300,000	220,000					250,000
	Web enhancement/channel shift (CRM)							
	Net app (san)							
	Replacement programme (feasibility offsite)	49,910	10,090					
	Meritec System - separate bid	68,750						
	ICT equipments - Members - separate bid	14,700						
<b>Owned Technology</b>			<b>525,988.17</b>	<b>301,790</b>	<b>320,000</b>	<b>80,000</b>	<b>155,000</b>	<b>250,000</b>
<b>NSH</b>								
<b>ASSETS</b>		<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2020/21</b>	
<b>Leased Assets</b>								
	22 various vans (used by NSHomes)			400,000				
	10 Various Vans (used by NSHomes)			145,000				
	6 Various Vans (used by NSHomes)			130,000				
<b>NSH Leased Assets</b>			<b>0</b>	<b>0</b>	<b>675,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

APPENDIX E - CAPITAL PROGRAMME SUMMARY						
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
<b>COMMITTED SCHEMES EXPENDITURE</b>						
Housing Services	10,730,934	19,195,474	11,853,050	11,965,450	11,084,200	11,078,800
Other Services	11,370,010	11,923,195	1,328,800	1,159,750	867,000	642,000
<b>Total Expenditure</b>	<b>22,100,943</b>	<b>31,118,669</b>	<b>13,181,850</b>	<b>13,125,200</b>	<b>11,951,200</b>	<b>11,720,800</b>
<b>CAPITAL EXPENDITURE FINANCING</b>						
Net Internal and External Borrowing Approval	3,834,710	1,687,290	441,800	2,940,228	2,587,020	1,724,250
Government Grants	2,241,004	9,695,785	465,000	465,000	465,000	465,000
Contributions from Third Parties	2,335,469	3,440,523	0	0	0	0
Community Infrastructure Levy	0	0	0	0	0	0
Capital Receipts Bought forward	2,756,437	2,584,290	7,363,018	4,378,130	4,601,330	4,824,530
Capital Receipts in year	596,250	6,623,200	223,200	223,200	223,200	223,200
Capital Receipts Carried forward	-2,584,290	-7,363,018	-4,378,130	-4,601,330	-4,824,530	-5,047,730
Capital Reserve	5,897,604	8,500	8,500	8,500	8,500	8,500
Revenue Support	7,023,759	14,442,099	9,058,462	9,711,472	8,890,680	9,523,050
<b>Total Resources Available</b>	<b>22,100,943</b>	<b>31,118,669</b>	<b>13,181,850</b>	<b>13,125,200</b>	<b>11,951,200</b>	<b>11,720,800</b>
<b>Net resources before allowing for Earmarked Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PARISH PRECEPTS  
2016/17 and 2017/18**

## Parish Precepts

	Parish	2016/17	2017/18
1	Alverton	-	-
2	Averham	*	*
3	Balderton	254,455.00	259,544.00
4	Barnby in the Willows	2,500.00	2,750.00
5	Bathley	1,365.00	1,365.00
6	Besthorpe	5,884.00	6,000.00
7	Bilsthorpe	60,000.00	63,783.00
8	Bleasby	10,500.00	10,710.00
9	Blidworth	71,880.00	73,680.00
10	Bulcote	3,000.00	5,000.00
11	Carlton-on-Trent	2,866.00	3,009.00
12	Caunton	4,750.00	5,000.00
13	Caythorpe	2,000.00	3,000.00
14	Clipstone	90,350.00	119,850.00
15	Coddington	14,259.00	14,560.00
16	Collingham	25,189.15	40,000.00
17	Cotham	-	-
18	Cromwell	850.00	850.00
19	Eakring	3,660.00	3,660.00
20	East Stoke	****	****
21	Edingley	4,000.00	4,000.00
22	Edwinstowe	110,360.34	110,801.77
23	Egmanton	1,650.00	1,700.00
24	Elston	17,000.00	16,000.00
25	Epperstone	8,404.47	8,404.47
26	Farndon	51,000.00	51,000.00
27	Farnsfield	62,430.00	66,000.00
28	Fiskerton-cum-Morton	6,900.00	7,300.00
29	Girton	1,434.00	2,140.00
30	Gonalston	-	-
31	Grassthorpe	-	-
32	Gunthorpe	16,769.00	17,087.61
33	Halam	7,500.00	8,000.00
34	Halloughton	400.00	400.00
35	Harby	3,136.00	3,449.00
36	Hawton	1,250.00	1,250.00
37	Hockerton	850.00	3,000.00
38	Holme	-	-
39	Hoveringham	11,865.00	11,865.00
40	Kelham	*	*
41	Kersall	**	**
42	Kilvington	-	-
43	Kirklington	5,300.00	5,800.00
44	Kirton	5,000.00	5,000.00
45	Kneesall	**	**
46	Langford	***	***
47	Laxton & Moorhouse	3,000.00	4,600.00

## Parish Precepts

	Parish	2016/17	2017/18
48	Lowdham	66,285.00	69,599.25
49	Lyndhurst	-	-
50	Maplebeck	-	-
51	Meering	-	-
52	Newark	833,838.00	863,734.00
53	North Clifton	1,400.00	1,750.00
54	North Muskham	15,495.00	15,495.00
55	Norwell	4,600.00	4,750.00
56	Ollerton and Boughton	315,865.00	331,470.00
57	Ompton	**	**
58	Ossington	-	-
59	Oxton	9,500.00	9,500.00
60	Perlethorpe-cum-Budby	1,500.00	1,500.00
61	Rainworth	57,500.00	62,500.00
62	Rolleston	6,250.00	6,250.00
63	Rufford	4,335.00	4,335.00
64	South Clifton	1,030.00	1,500.00
65	South Muskham	9,500.00	9,785.00
66	South Scarle	3,700.00	4,330.00
67	Southwell	199,394.00	203,594.00
68	Spalford	-	-
69	Staunton	-	-
70	Staythorpe	*	*
71	Sutton-on-Trent	21,960.00	22,360.00
72	Syerston	700.00	360.00
73	Thorney	2,040.00	2,250.00
74	Thorpe	****	****
75	Thurgarton	5,500.00	6,050.00
76	Upton	6,388.00	6,509.00
77	Walesby	35,000.00	36,000.00
78	Wellow	5,500.00	5,500.00
79	Weston	3,568.00	3,750.00
80	Wigsley	-	-
81	Winkburn	-	-
82	Winthorpe with Langford	***	***
83	Fernwood	68,979.00	69,857.00
84	Kings Clipstone	9,500.00	9,500.00

### Parishes Joint for Precept Purposes

*	Averham, Kelham, Staythorpe	3,060.00	3,121.00
**	Kneesall, Kersall, Ompton	2,192.00	2,235.84
***	Winthorpe, Langford	8,569.00	8,569.00
****	East Stoke, Thorpe	2,500.00	3,000.00

**2,577,404.96    2,709,712.94**

**COUNCIL TAX**  
**2016/17 and 2017/18**

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Basic Level of Tax	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
District Average	1,233.89	1,439.54	1,645.19	1,850.84	2,262.14	2,673.44	3,084.73	3,701.68
						-		
1 Alverton	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
2 Averham	1,193.56	1,392.49	1,591.42	1,790.35	2,188.21	2,586.06	2,983.91	3,580.70
3 Balderton	1,242.64	1,449.75	1,656.86	1,863.97	2,278.19	2,692.40	3,106.61	3,727.94
4 Barnby in the Willows	1,202.73	1,403.20	1,603.65	1,804.11	2,205.02	2,605.94	3,006.84	3,608.22
5 Bathley	1,192.95	1,391.78	1,590.60	1,789.43	2,187.08	2,584.73	2,982.38	3,578.86
6 Besthorpe	1,235.08	1,440.93	1,646.78	1,852.63	2,264.33	2,676.02	3,087.71	3,705.26
7 Bilsthorpe	1,233.53	1,439.13	1,644.71	1,850.31	2,261.49	2,672.67	3,083.84	3,700.62
8 Bleasby	1,203.60	1,404.21	1,604.80	1,805.41	2,206.61	2,607.82	3,009.01	3,610.82
9 Blidworth	1,230.82	1,435.96	1,641.10	1,846.24	2,256.52	2,666.79	3,077.06	3,692.48
10 Bulcote	1,208.89	1,410.38	1,611.86	1,813.35	2,216.32	2,619.29	3,022.24	3,626.70
11 Carlton-on-Trent	1,207.82	1,409.13	1,610.43	1,811.74	2,214.35	2,616.96	3,019.56	3,623.48
12 Caunton	1,201.83	1,402.15	1,602.45	1,802.76	2,203.37	2,603.99	3,004.59	3,605.52
13 Caythorpe	1,199.03	1,398.87	1,598.71	1,798.55	2,198.23	2,597.91	2,997.58	3,597.10
14 Clipstone	1,249.46	1,457.71	1,665.95	1,874.20	2,290.69	2,707.18	3,123.66	3,748.40
15 Coddington	1,202.84	1,403.32	1,603.79	1,804.27	2,205.22	2,606.17	3,007.11	3,608.54
16 Collingham	1,209.49	1,411.07	1,612.65	1,814.24	2,217.41	2,620.57	3,023.73	3,628.48
17 Cotham	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
18 Cromwell	1,190.85	1,389.33	1,587.80	1,786.28	2,183.23	2,580.18	2,977.13	3,572.56
19 Eakring	1,198.59	1,398.37	1,598.13	1,797.90	2,197.43	2,596.97	2,996.49	3,595.80
20 East Stoke	1,204.37	1,405.11	1,605.83	1,806.57	2,208.03	2,609.49	3,010.94	3,613.14
21 Edingley	1,200.08	1,400.10	1,600.11	1,800.13	2,200.16	2,600.19	3,000.21	3,600.26
22 Edwinstowe	1,229.52	1,434.45	1,639.36	1,844.29	2,254.13	2,663.98	3,073.81	3,688.58
23 Egmanton	1,193.95	1,392.94	1,591.93	1,790.93	2,188.92	2,586.90	2,984.88	3,581.86
24 Elston	1,224.86	1,429.01	1,633.15	1,837.30	2,245.59	2,653.88	3,062.16	3,674.60
25 Epperstone	1,206.21	1,407.25	1,608.28	1,809.32	2,211.39	2,613.46	3,015.53	3,618.64
26 Farn don	1,227.59	1,432.20	1,636.79	1,841.40	2,250.60	2,659.80	3,068.99	3,682.80
27 Farnsfield	1,223.12	1,426.98	1,630.83	1,834.69	2,242.40	2,650.11	3,057.81	3,669.38
28 Fiskerton-cum-Morton	1,196.96	1,396.46	1,595.95	1,795.45	2,194.44	2,593.43	2,992.41	3,590.90
29 Girt on	1,212.85	1,414.99	1,617.13	1,819.28	2,223.57	2,627.85	3,032.13	3,638.56
30 Gonalston	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
31 Grassthorpe	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
32 Gunthorpe	1,222.25	1,425.97	1,629.67	1,833.39	2,240.81	2,648.23	3,055.64	3,666.78
33 Halam	1,213.12	1,415.31	1,617.50	1,819.69	2,224.07	2,628.44	3,032.81	3,639.38
34 Halloughton	1,192.47	1,391.23	1,589.97	1,788.72	2,186.21	2,583.71	2,981.19	3,577.44
35 Harby	1,205.02	1,405.86	1,606.70	1,807.54	2,209.22	2,610.89	3,012.56	3,615.08
36 Hawton	1,209.32	1,410.88	1,612.43	1,813.99	2,217.10	2,620.21	3,023.31	3,627.98
37 Hockerton	1,208.76	1,410.23	1,611.68	1,813.15	2,216.07	2,619.00	3,021.91	3,626.30
38 Holme	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
39 Hoveringham	1,232.35	1,437.75	1,643.14	1,848.54	2,259.33	2,670.12	3,080.89	3,697.08
40 Kelham	1,193.56	1,392.49	1,591.42	1,790.35	2,188.21	2,586.06	2,983.91	3,580.70
41 Kersall	1,196.11	1,395.46	1,594.81	1,794.17	2,192.88	2,591.58	2,990.28	3,588.34
42 Kilvington	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
43 Kirklington	1,208.01	1,409.36	1,610.69	1,812.03	2,214.70	2,617.38	3,020.04	3,624.06
44 Kirton	1,214.23	1,416.61	1,618.98	1,821.36	2,226.11	2,630.86	3,035.59	3,642.72
45 Kneesall	1,196.11	1,395.46	1,594.81	1,794.17	2,192.88	2,591.58	2,990.28	3,588.34
46 Langford	1,202.82	1,403.30	1,603.76	1,804.24	2,205.18	2,606.13	3,007.06	3,608.48



Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Basic Level of Tax	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
District Average	1,233.89	1,439.54	1,645.19	1,850.84	2,262.14	2,673.44	3,084.73	3,701.68
47 Laxton & Moorhouse	1,212.71	1,414.84	1,616.95	1,819.08	2,223.32	2,627.56	3,031.79	3,638.16
48 Lowdham	1,231.68	1,436.97	1,642.24	1,847.53	2,258.09	2,668.66	3,079.21	3,695.06
49 Lyndhurst	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
50 Maplebeck	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
51 Meering	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
52 Newark	1,256.34	1,465.74	1,675.12	1,884.52	2,303.30	2,722.09	3,140.86	3,769.04
53 North Clifton	1,200.76	1,400.89	1,601.02	1,801.15	2,201.41	2,601.66	3,001.91	3,602.30
54 North Muskham	1,211.34	1,413.24	1,615.12	1,817.02	2,220.80	2,624.59	3,028.36	3,634.04
55 Norwell	1,200.13	1,400.15	1,600.17	1,800.20	2,200.25	2,600.29	3,000.33	3,600.40
56 Ollerton and Boughton	1,269.93	1,481.59	1,693.24	1,904.90	2,328.21	2,751.52	3,174.83	3,809.80
57 Ompton	1,196.11	1,395.46	1,594.81	1,794.17	2,192.88	2,591.58	2,990.28	3,588.34
58 Ossington	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
59 Oxton	1,208.83	1,410.31	1,611.78	1,813.26	2,216.21	2,619.16	3,022.09	3,626.52
60 Perlethorpe-cum-Budby	1,198.57	1,398.33	1,598.09	1,797.86	2,197.39	2,596.91	2,996.43	3,595.72
61 Rainworth	1,208.70	1,410.16	1,611.60	1,813.06	2,215.96	2,618.87	3,021.76	3,626.12
62 Rolleston	1,211.84	1,413.82	1,615.79	1,817.77	2,221.72	2,625.67	3,029.61	3,635.54
63 Rufford	1,197.59	1,397.19	1,596.79	1,796.39	2,195.59	2,594.79	2,993.98	3,592.78
64 South Clifton	1,193.39	1,392.29	1,591.19	1,790.09	2,187.89	2,585.69	2,983.48	3,580.18
65 South Muskham	1,218.41	1,421.49	1,624.55	1,827.63	2,233.77	2,639.91	3,046.04	3,655.26
66 South Scarle	1,218.27	1,421.32	1,624.36	1,827.41	2,233.50	2,639.59	3,045.68	3,654.82
67 Southwell	1,233.41	1,438.99	1,644.55	1,850.13	2,261.27	2,672.41	3,083.54	3,700.26
68 Spalford	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
69 Staunton	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
70 Staythorpe	1,193.56	1,392.49	1,591.42	1,790.35	2,188.21	2,586.06	2,983.91	3,580.70
71 Sutton-on-Trent	1,215.45	1,418.04	1,620.61	1,823.19	2,228.34	2,633.50	3,038.64	3,646.38
72 Syerston	1,187.85	1,385.84	1,583.81	1,781.79	2,177.74	2,573.70	2,969.64	3,563.58
73 Thorney	1,200.75	1,400.89	1,601.01	1,801.14	2,201.39	2,601.65	3,001.89	3,602.28
74 Thorpe	1,204.37	1,405.11	1,605.83	1,806.57	2,208.03	2,609.49	3,010.94	3,613.14
75 Thurgarton	1,203.12	1,403.65	1,604.16	1,804.69	2,205.73	2,606.78	3,007.81	3,609.38
76 Upton	1,208.12	1,409.48	1,610.83	1,812.19	2,214.90	2,617.61	3,020.31	3,624.38
77 Walesby	1,242.04	1,449.05	1,656.06	1,863.07	2,277.09	2,691.10	3,105.11	3,726.14
78 Wellow	1,204.17	1,404.88	1,605.57	1,806.27	2,207.66	2,609.06	3,010.44	3,612.54
79 Weston	1,203.84	1,404.49	1,605.12	1,805.77	2,207.05	2,608.34	3,009.61	3,611.54
80 Wigsley	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
81 Winkburn	1,185.13	1,382.66	1,580.18	1,777.71	2,172.76	2,567.81	2,962.84	3,555.42
82 Winthorpe	1,202.82	1,403.30	1,603.76	1,804.24	2,205.18	2,606.13	3,007.06	3,608.48
83 Fernwood	1,235.17	1,441.03	1,646.89	1,852.76	2,264.49	2,676.21	3,087.93	3,705.52
84 Kings Clipstone	1,237.01	1,443.19	1,649.35	1,855.53	2,267.87	2,680.21	3,092.54	3,711.06
Parishes joint for Precept purposes								
* Averham, Kelham, Staythorpe	1,193.56	1,392.49	1,591.42	1,790.35	2,188.21	2,586.05	2,983.91	3,580.70
** Kneesall, Kersall, Ompton	1,196.11	1,395.46	1,594.81	1,794.17	2,192.88	2,591.57	2,990.28	3,588.34
*** Winthorpe, Langford	1,202.82	1,403.30	1,603.76	1,804.24	2,205.18	2,606.12	3,007.06	3,608.48
**** East Stoke, Thorpe	1,204.37	1,405.11	1,605.83	1,806.57	2,208.03	2,609.48	3,010.94	3,613.14

**SUMMARY OF DISCRETIONARY  
FEES & CHARGES  
From 1st APRIL 2017**

**PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE**

Development Category	Previous charge	Proposed charge
<p><b>DO I NEED PLANNING PERMISSION REQUESTS</b>  <b>EXEMPTION 1 – DOMESTIC DWELLINGS/ HOUSEHOLDER ENQUIRIES</b>                      To obtain a view from the Authority as to whether planning permission is required for an extension to a dwelling or the erection of a building or structure within the garden area (this could include but not be exclusive of a detached garage, erection of fencing, erection of decking, etc.)</p>	<p>Fixed Charge of <b>£48</b>                      This would cover one letter £40+VAT</p>	<p><b>£57</b> (£47.5+VAT)</p>
<p><b>EXEMPTION 2 – COMMERCIAL ENQUIRIES</b>                      To obtain a view from the Authority as to whether planning permission is required for a development proposal (which could include an extension, alteration to an elevation, change in levels) or a change of use</p>	<p>Fixed Charge of <b>£48</b>                      This would cover one letter £40+VAT</p>	<p><b>£57</b> (£47.50+VAT)</p>
<p><b>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL</b>                      New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more.                      Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of <b>£1,200</b>                      (£1,000+VAT)</p>	<p>Fixed charge of <b>£1,380</b>                      (£1,150+VAT). This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development</p>
<p><b>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT</b>                      Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p><b>£1,500</b>                      (£1,250+VAT)</p>	<p><b>£1,680</b>                      (£1,400+VAT)</p>
<p><b>CATEGORY B – SMALL SCALE MAJOR DEVELOPMENT</b>                      Residential development of between 10 and 199 dwellings (inclusive)</p>	<p><b>£840</b>                      (£700+VAT)</p>	<p><b>£900</b>                      (£750+VAT)</p>
<p><b>CATEGORY C – SMALL SCALE OTHER DEVELOPMENT</b>                      Examples include:                      Residential development of between 2 and 9 dwellings or where the site area is below 0.5 hectares.</p>	<p><b>£480</b>                      (£400+VAT)</p>	<p><b>£498</b>                      (£415+VAT)</p>
<p><b>CATEGORY D – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT</b>                      Examples include:                      1 new dwelling.                      New floor space or change of use of less than 300 sqm                      Advert Consent.</p>	<p><b>£180</b>                      (£150+VAT)</p>	<p><b>£192</b>                      (£160+VAT)</p>

<b>CATEGORY E – WIND TURBINES</b>	<b>£1,200</b> (£1,000+VAT)	<b>£1,200</b> (£1,000+VAT)
<b>NEW CATEGORY F – HOUSE HOLDER APPLICATIONS</b> works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk (e.g. if on a risk register and/or in a Conservation Area at risk)	NIL	<b>£57</b> (£47.50+VAT) unless an exemption has advised that planning permissions required. In which case advice on likely acceptability can be obtained for <b>£24</b> (£20+VAT).

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

Where follow-up advice is required an hourly rate will be charged, which shall firstly be agreed by and paid to the Local Planning Authority.

#### **TERMS AND CONDITIONS**

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made over the phone by telephoning 01636 650000. Alternatively payment can be made by cheque, which should be made payable to Newark and Sherwood District Council.

#### **SERVICE STANDARDS AND SUBMISSION REQUIREMENTS**

##### **Exemptions (Do I need Planning Permission Requests)**

Prospective applicants seeking advice as to whether planning permission is required for either a house extension or household development in a garden are required to complete an Exemption Form 1. Those seeking guidance for commercial proposals in terms of establishing whether planning permission is required should complete an Exemption Form 2. Both forms are available on our website [www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/](http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/) and at Kelham Hall. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

All Exemption requests will be responded to wherever possible within 21 days. You will receive acknowledgement of your request for the advice within 1 week of a valid request, unless you are informed otherwise. The Council will advise you if your request is invalid, explaining the reasons why and allowing you time to submit any missing information. Please note that in circumstances where any missing information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

## Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website [www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/](http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/) and at our reception at Kelham Hall. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- that your request for advice has been received;
- that the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.

Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

- Research the history of the site;
- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;
- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

## **QUALIFICATION**

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

## **PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS**

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

## **CONTACT US**

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using [planning@nsdc.info](mailto:planning@nsdc.info) or telephone 01636 650000.

**LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE**

Type of Search	Relevant Act or Order	2016-17 Existing	2017-18 Proposed
<p>LLC1 NSDC</p>	<p>Local Land Charges Act 1975</p>	<p>£25.50  This is the area that will go to Land Registry in due course (assuming things do not change) but NSDC will remain responsible for the date and for providing it to Oland Registry</p>	<p>£26 (Note: cannot charge VAT on this search)</p>
<p>Con29 Residential NCC will have input</p>	<p>Local Land Charges Act 1975</p>	<p>£61.50  NCC charged for combined answer to Q5 (which now absorbed into Con 29) and the highway/drainage elements of the Con 29. Charge from NCC is £26 + VAT)  See Appendix 1</p>	<p>£62.75  + £10 (difference between £16 NCC have always charged and the £26 NCC now charge)  = £72.75  + VAT = £87.30</p>
<p>Con29 Commercial NCC will have input</p>	<p>Local Land Charges Act 1975</p>	<p>£87.00  NCC charged for combined answer to Q5 (which now absorbed into Con 29) and the highway/drainage elements of the Con 29. Charge now £26 + VAT (charge previously was £16 for Con 29 + £20.50 for Q5).  See Appendix 1</p>	<p>£88.75  + £10 (difference between £16 NCC have always charged and the £26 NCC now charge)  = £98.75  + VAT = 118.50</p>
<p>Con 29 Optional Question Q5. As of 1<sup>st</sup> July 2016 this question is no longer relevant as a separate charge given that it is part of the revised Con 29 (residential and commercial)</p>	<p>Local Land Charges Act 1975</p>	<p>£20.50</p>	<p>N/A</p>

<p>Optional Question Q22.1(common land/commons green) &amp; 22.2 (obtaining register and inspecting it)</p> <p>NCC only (rights of way)</p> <p>As of 1<sup>st</sup> July 2016 now a 22.1 (common land/commons green), 22.2 (info on maps and statements), and 22.3 (obtaining register and inspecting it) question.</p>	<p>Local Land Charges Act 1975</p>	<p>£20.50</p> <p>NCC fee prior to 1<sup>st</sup> July 2016 was £16.00 + NSDC admin charge of £4.50</p> <p>NCC fee now for all questions (you can't ask them individually) is £30.00.</p>	<p>£20.92</p> <p>= £14 (the difference between NCC original charge of £16 and new charge of £30) = £34.92</p> <p>+ VAT = £41.90</p>
<p>Optional Questions Remainder</p> <p>NSDC only deal with questions which relate to us. All other questions are answered by NSDC</p>	<p>Local Land Charges Act 1975</p>	<p>£10.50</p>	<p>£10.71 + VAT = £12.85</p>
<p>Written Enquiries</p>	<p>Local Land Charges Act 1975</p>	<p>£17.50</p>	<p>£17.83 + VAT = £21.40</p>
<p>Additional Parcels</p>	<p>Local Land Charges Act 1975</p>	<p>£15.50</p>	<p>£16.00 (<i>Note: Additional parcels can only be charged for on LLC1 therefore no VAT added</i>)</p> <p><i>Additional parcels – No guidance available to customer, however advice provided is on the principle that if parcels are separated by a road, river or parcel land then they would be classed as additional parcels.</i></p>
<p>Personal Search</p>	<p>Local Land Charges Act 1975</p>	<p>NIL</p>	<p>NIL</p>



Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£69.00	£70.50 + VAT = £84.60
Expedited Search – Quick return search  (3 day turnaround)	Local Land Charges Act 1975	Additional £17.00	£17.50 + VAT = £21.00  Can add VAT for Con 29 element

CON29 Individual requests	Residential Existing (excl. VAT)	Residential Proposed (excl. VAT)	Residential Proposed (incl. VAT)	Commercial Existing (excl. VAT)	Commercial Proposed (excl. VAT)	Commercial Proposed (incl. VAT)
1.1 a-i	14.29	14.50	17.40	23.69	24.21	29.05
1.1 j-l	9.70	10.00	12.00	15.80	16.08	19.30
1.2*	6.75	6.92	8.30	6.75	6.92	8.30
3.1	1.55	1.58	1.90	2.10	2.17	2.60
3.3	2.83	2.92	3.50	4.29	4.50	5.40
3.7	2.83	2.92	3.50	4.29	4.50	5.40
3.8	1.55	1.58	1.90	2.10	2.17	2.60
3.9	1.55	1.58	1.90	2.10	2.17	2.60
3.10**	8.45	8.58	10.30	8.45	8.63	10.35
3.11	1.55	1.58	1.90	2.10	2.17	2.60
3.12	4.28	4.42	5.30	6.24	6.42	7.70
3.13	2.83	2.92	3.50	4.29	4.50	5.40
3.14	2.83	2.92	3.50	4.29	4.50	5.40
3.15**	5.10	5.21	6.25	5.10	5.21	6.25

\* New fee to be introduced

\*\*New fee to be introduced as a result of revised CON29 and CON290

Type of Search	LLC1	Full search Residential	Full search Commercial	Con29 Residential	Con29 Commercial	Con290 (per question)	Q22 (Con290)	Expedited Search	Additional Parcel (per individual parcel)
Proposed fee for 2017-18	£26.00	£26.00 + £72.75 = £98.75 + VAT (CON29 only) £113.30	£26.00 + £98.75 = £124.75 + VAT (CON29 only) £144.50	£72.75 + VAT = £87.30	£98.75 + VAT = £118.50	£10.71 + VAT = £12.85	£34.92 + VAT = £41.90	£17.50 + VAT = £21.00	£16.00

**CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE**

<b>NEWARK CAR PARKS</b>	<b>2016-17</b>		<b>2017-18</b>	
	<b>Existing</b>		<b>Proposed</b>	
<b>INNER TOWN</b>	30 min	£0.50	30 min	£0.50
London Road	1 hour	£1.00	1 hour	£1.00
Balderton Gate	2 hours	£1.50	2 hours	£1.50
Town Wharf	2-3 hours	£2.50	2-3 hours	£2.50
Appletongate	3-4 hours	£4.50	3-4 hours	£4.50
	Over 4 hours	£7.50	Over 4 hours	£7.50
	After 6pm (Evening Charge)	£1.00	After 6pm (Evening Charge)	£1.00
<b>OUTER TOWN</b>				
Riverside (former Tolney Lane)	1 hour	£1.00	1 hour	£1.00
Riverside Arena	2 hours	£1.50	2 hours	£1.50
Livestock Market	2-4 hours	£2.00	2-4 hours	£2.00
	4-5 hours	£2.50	4-5 hours	£2.50
	5 hours and above	£3.00	5 hours and above	£3.00
Dedicated Motorcycle Bay <b>Newark:</b> London Road Balderton Gate, Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	<p>Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice.</p> <p>Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.</p>			

<b>LORRY PARKING</b>		
Lorry Parking – Fixed Charge	£13.50	£14.50
Lorry Parking (with meal voucher)	£16.50	£17.50
<b>SEASON TICKETS</b>		
INNER TOWN (Newark)	£84.00	£84.00
(limited issue)	£193	£193
	£700 *	£700 *
OUTER TOWN (Newark)	£47.00 per month	£47.00 per month
(limited issue)	£123 per quarter	£123 per quarter
	£450 per year *	£450 per year (7 days per week)*
		£350 per year (Monday to Friday only)
<b>CONTRACT CAR PARK RATES</b>	£208 per quarter	£208 per quarter
Fixed charge		£800 per annum
The Palace/Barmby Gate		
<b>CONTRACT CAR PARK RATES</b>	Nil	£500 per annum
Fixed charge		
Pelham Street		
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.		

- \*Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

**RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE**

<b>DAY</b>	<b>ITEM</b>	<b>2016-17 EXISTING</b>	<b>2017-18 PROPOSED</b>
WEDNESDAY	MARKET STALL	£16	£16
	PITCH	£5.30 PER LINEAR METRE	£5.30 PER LINEAR METRE

**HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE**

	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>
<p><b>1 <u>Theatre Hire (plus VAT):</u></b></p> <p><b><u>With Stage &amp; Dressing Rooms as equipped</u></b></p> <p><b><u>Full Theatre : 602 Seats</u></b></p> <p>Per day with one performance – week days Commercial Hire</p> <p>Per day with one performance - weekends Commercial Hire</p> <p>Per day with two performances - weekdays Commercial Hire</p> <p>Per day with two performances - weekends Commercial Hire</p> <p>Week Hire: Monday-Saturday</p>	<p>£1,500</p> <p>£2,000</p> <p>£2,750</p> <p>£3,250</p> <p>£9,250</p>	<p>£1,500</p> <p>£2,000</p> <p>£2,750</p> <p>£3,250</p> <p>£9,250</p>
<p><b>2 <u>Non-Profit Making/ Charity/ Local</u></b></p> <p><b><u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u></b></p> <p><b><u>Current Stalls - only hirers to be phased into new pricing structure over two years</u></b></p> <p>There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre’s discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.</p> <p>Per day with one performance – week days Non Profit Making/Charity/Voluntary</p> <p>Per day with one performance – weekends Non Profit Making/Charity/Voluntary</p> <p>Per day with two performances – week days Non Profit Making/Charity/Voluntary</p> <p>Per day with two performances – weekends Non Profit Making/Charity/Voluntary</p>	<p>£1,000</p> <p>£1,500</p> <p>£1,500</p> <p>£2,000</p>	<p>£1,000</p> <p>£1,500</p> <p>£1,500</p> <p>£2,000</p>

	<b>Conference: Full Theatre</b> (Staffing, technical equipment and catering costs on application)	£2,000	£2,000
3	<b><u>Theatre Hire : supplementary charges per hour (plus VAT) (not including staffing)</u></b>  Technical/Dress: Commercial Hires Non Profit Making/Charity/Voluntary  General Rehearsals: (No lights) Commercial Hires Non Profit Making/Charity/Voluntary  Get In/Fit Up/ Get Out Commercial Hires Non Profit Making/Charity/Voluntary	£77.50 £65.50  £65.50 £55.00  £21.50 £18.50	£77.50 £65.50  £65.50 £55.00  £21.50 £18.50
4	<b><u>Staffing Recharges : per hour plus VAT</u></b>  Technical Manager – week days*  Technical Manager - weekends**  Technical Officer – week days*  Technical Officer - weekends**  Technical Assistant – week days*  Technical Assistant - weekends**  * Plus 20% on all rates for hours worked between 2330 and 0600 hours  ** Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours	£33.50  £38.50  £25.50  £29.50  £17.50  £21.50	£34.00  £39.00  £26.00  £30.00  £18.00  £22.00
5	<b><u>Room Hire : per hour</u></b>  The Workshop (VAT exempt) Non-Profit Making/Charity/Community	£15.50	£15.50
6	<b><u>Room Hire: Commercial (VAT exempt)</u></b>  Byron Lounge: Meetings per day Byron Lounge: Meetings half day	£265.00 £159.00	) £25 per hour )

	Flexibility to discount package deals on repeat bookings and block bookings or where a room hire is part of a theatre hire deal. Flexibility to offer rooms at a discounted rate to local and community users at times when the rooms would otherwise be unused, but being mindful that costs must be covered.		
7	<b><u>Ticket Handling Fee</u></b>		
	Per Ticket – applicable to all professional productions	£1.50	£1.50
	Per Ticket – applicable to all amateur productions, dependent on overall ticket price	£50p - £1.50	50p - £1.50
8	<b><u>Palace Membership Scheme (New Charges from 2016-17)</u></b>		
	Single membership	£11	£11
	Couple's membership	£18	£18
	Junior membership	£8	£8
	Family membership	£30	£30

<b>National Civil War Centre – Newark Museum</b>			
<b>Proposed Ticket Types</b>	<b>2016-17 Charge including VAT</b>	<b>2017-18 Charge including VAT</b>	<b>Notes</b>
<b>Day Tickets</b>			
Adult	<b>£8</b>	<b>£8</b>	To increase yield through a better upselling rate.
Concession	<b>£7</b>	<b>£7</b>	
Children 5-16	<b>£3.50</b>	<b>£3.50</b>	
Children under 5	<b>Free</b>	<b>Free</b>	
Annual Pass – Adult	<b>£16</b>	<b>£15.75</b>	
Annual Pass - Concession	<b>£14</b>	<b>£13.75</b>	
Annual Pass – Children	<b>£6</b>	<b>£5.75</b>	
<b>Groups:</b>	<b>Flexibility to discount to large groups who expect a certain degree of discount</b>		
Group Visit (10 or more paying)	10% discount	10% discount	
After-hours Evening Guided Visit:  Minimum of 15 persons, must be booked <u>at least</u> four weeks in advance	£11/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	
Curator Handling Session (on top of day group rate)	<b>New product</b> This is for the discerning group wishing to engage with us a little bit more than just a non-guided visit	£5/head, 20 people	
<b>Large, commercial groups:</b>			
Town Tour	<b>New product</b>	£6/head	All to NSDC
Castle Tour	<b>New product</b>	£6/head	£4 to go to the castle, £2 to NCWC
Church Tour	<b>New product</b>	£6/head	£4 to go to the church, £2 to NCWC
Coach Parking @ lorry park	<b>New product</b>	FOC	FOC



## Miscellaneous Charges

	Existing	Proposed 2017-18	
<b>After Dinner speaking</b>	<p>£60 for Newark and Sherwood District</p> <p>£85 for Nottinghamshire/ equivalent area</p> <p>Any further distance = on consideration</p>	<p>£70 for Newark and Sherwood District</p> <p>£90 for Nottinghamshire/ equivalent area</p> <p>Any further distance = on consideration</p>	
<b>Room Hire</b>	<p><b>All ex VAT</b></p> <p>AV Equipment included (projector, screen and lectern). There is an element of flexibility built into the fees and charges for non-profit making, allowing the Museum's discretion to offer a further reduction to community groups at a time when the Museum may well be dark, but mindful that our costs and a profit must be covered.</p>		
	<p><b>Community Space</b></p> <p>Educational/Training/Meeting: <i>unless it strictly conforms to and progresses our Learning and Participation plans, then it will be discussed.</i></p> <p>Party/staffing intensive operation:</p>	<p>£20/hr</p> <p>£35/hr</p>	<p>£20/hr</p> <p>£35-50/hr</p>
	<p><b>Research Room</b></p> <p>Meeting: <i>unless it strictly conforms to and progresses our Learning and Participation plans, then it will be discussed.</i></p>	<p>£25/hr</p> <p>More booking competition with research work</p>	<p>£25/hr</p> <p>More booking competition with research work</p>
	<p><b>Tudor Hall</b></p> <p>Major Event:</p> <p>Charity Rate:</p> <p>Meeting:</p> <p>Currently advertised: <a href="http://nationalcivilwarcentre.com/roomhire/">http://nationalcivilwarcentre.com/roomhire/</a></p>	<p>£1,000 night or day</p> <p>£795 night or day</p>	<p>£1,000 night or day</p> <p>£795 night or day</p> <p>£375 per day</p>

	<b>Hire a henchman/woman</b>	£100/evening	£100/evening
	<b>Shop beer</b>	15% price reduction for over 30 beers bought in advance of room hire.	15% price reduction for over 30 beers bought in advance of room hire.

<b>THE RESOURCE CENTRE &amp; COLLECTIONS</b>			
<b>Hire Location</b>	<b>Existing Charge</b>	<b>Additional Information</b>	<b>Proposed 2017-18</b>
Out of Hours – Guided tours	Out of hours £80 (£66.67 net) plus £1.00 (£0.83 net) per person	Charges do not include refreshments. Tea, Coffee, biscuits – £1 per person  Occupancy : Max. 25 people	Out of hours £80 plus VAT plus £1.00 (£0.83 net) per person
In Hours – Guided tours	During working hours £50 (£41.67 net) plus £1.00 (£0.83 net) per person	Charges do not include refreshments. Tea, Coffee, biscuits – £1 per person  Occupancy : Max. 25 people	During working hours £60 plus VAT plus £1.00 (£0.83 net) per person
Workshops	Price by request	To be paid in advance when booking	Price by request
Photocopying	£1 A4 £1.50 A3		No change (very rarely requested)
Scan Orders	£5.50 £6.50 £9.00	This price includes VAT. Postage is extra.	No change (very rarely requested)
Microfiche Copies	£5.00 plus £2.00 admin(very rarely requested)	£5.00 plus £2.00 admin(very rarely requested)	No change(very rarely requested)
Own Camera	£5.00 – reflects time processing charges	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	No change(very rarely requested)
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	£10.00 – reflects time processing charges	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	No change (very rarely requested)

<p>Publication</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.) £100.00 per image</p> <p>Local Authority/Vol. /Charitable Organisations £20.00 per image</p> <p>Corporate Products (annual reports, TV) £100.00 per image</p> <p>Commercial products (cards, calendars, jigsaws etc.) £150.00 per image</p>	<p>There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.</p> <p>Cost per image is based on <u>one</u> use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.</p>	<p>No change</p>
<p>Long Term Archaeological Storage at Museum Resource Centre</p>		<p>£150 per box - Cost is based on English Heritage Calculations. One off fees.</p>	<p>£160 per box - Cost is based on English Heritage Calculations. One off fees.</p>

<b>Learning Charges</b>			
<b>Other Income</b>	<b>Charge</b>	<b>Additional Information</b>	<b>Proposed 2017-18 including VAT</b>
Loans Box Fines	£15	Late return of boxes	No change
Out of District Schools Travel Expenses	Price by request – It is not intended to promote outreach for schools for our first three academic years in order to concentrate visitor volume and income at the Centre. We will consider outreach for schools on a case by case basis and price accordingly.	Flat fee	No change
Discovery box – Cost per hire	£10 per box for two weeks	Loan period is 2 weeks – fines for late returns	No change
Education programme @ NCWC	£3.50 per head – Half day (2 – 2.5 hr) visit – one facilitated activity, one self-led activity £4.95 per head – Full day visit – one facilitated activity, two self-led activities. £5.95 per head – Full day visit – two facilitated activities, one self-led activity.	To be paid on day of visit by cash/cheque/card or by invoice	No change for KS1-KS5 students.  New pricing for University/FE students to reflect bespoke nature of events and level of expertise required. £5.00 per head for half day visit £7.00 per head for full day visit

**PARKS & AMENITIES – ECONOMIC DEVELOPMENT COMMITTEE**

<b>Facility</b>	<b>Purpose</b>		<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>	
<b>Parks &amp; Playing Fields</b>	Football Season (13 matches or more)	Seniors	£490	£500	
		Juniors	£264	£270	
		Mini Soccer	£140	£143	
	Football Pitch (per match)	Seniors	£48	£49	
		Juniors	£28	£29	
		Mini Soccer	£16	£17	
	Hire of Park – commercial use		£400 per day or 5% of ticket sales	£410 per day or 5% of ticket sales	
	Hire of Park – charities		£95 but waived at the discretion of CMT	£97 but waived at the discretion of CMT	
	Circuses		£340 per day	£347 per day	
	Fun Fairs	Large Fair		£330 per day	£337 per day
		Small Fair		£250 per day	£255 per day
Sponsorship	Bedding Displays		£720 pa	£730 pa	
Outdoor Fitness Camps			£6.20 per session	£6.30 per session	
<b>Newark Castle &amp; Gardens</b>	Guided Tours	Adult		£5.00	£5.50
		Child		£2.50	£2.75
		Family		£12.50	£13.50
		Ghost Tour – commercial hire		£400 per event	£410 per event
	Hire of Gardens – charity			£95 but waived at the discretion of CMT	£97 but waived at the discretion of CMT
	Hire of Gardens – commercial			£400 per day or 5% of ticket sales	£410 per day or 5% of ticket sales
	Hire of Gardens for weddings	Bandstand		£350	£360
		Undercroft		£350	£360
	Education programme	Half day visit		£2.92 per head	£2.95 per head
		Full day visit		£4.13 per head	£4.15 per head
	Use of Castle for commercial photography/filming			£30 per hour	£30 per hour
Use of Castle Gardens for wedding photographs – professional photographers only			£20 flat fee	£20 flat fee	
<b>Lincoln Road Pavilion</b>	Hire of Pavilion		£9.00 per hour	£9.20 per hour	

**ADVERTISING RATES FOR VOICE MAGAZINE – HOMES AND COMMUNITIES COMMITTEE**

<b>Size</b>	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>
Full page (210mm wide x 295mm deep)	£1,060 + VAT	£1,081 + VAT
½ page (210mm wide x 147.5mm deep)	£636 + VAT	£649 + VAT
¼ page	£371 + VAT	£378 + VAT
Back (Full page dimensions)	£1,300 + VAT	£1,326 +VAT

**LICENSING FEES – HOMES AND COMMUNITIES COMMITTEE**

	Type of Licence	Relevant Act or Order*	2016-17 Existing	2017-18 Proposed	Duration
1	Hypnotism – Grant	Ref 001	£48	£50	Occasional for specific dates
2	Sex Establishment – Grant/Renewal	Ref 002	£3,540	£3,540	Up to 1 year
3	(a) Hackney Carriage	Ref 003	£210	£215	Annual
	(b) Private Hire Vehicle	Ref 003	£163	£165	Annual
	(c) Ambulance Vehicles	Ref 003	£92	£95	Annual
	(d) Hackney Carriage/Private Hire Drivers	Ref 003	£110 renewal £175 new applicants	£115 £180	3 years or lesser depending on circumstances
	(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	£40	£45	Per Year
	(f) Ambulance Drivers	Ref 003	£70 renewal £90 new applicants	£75 £95	3 years or lesser depending on circumstances
(g)	Ambulance Drivers over 65	Ref 003	£25	£30	Annual
(h)	Private Hire Operators  (i) Basic  (ii) plus per vehicle	Ref 003	£150	£175	3 years
			£250	£300	5 years*
			£28	£30	
(i)	Ambulance Operators  (i) Basic	Ref 003	£145	£160	3 years



	(ii) plus per vehicle Plates		£240 £18	£275 £20	5 years*
	(j) Knowledge Test	Ref 003	£38	£40	One-off
	(k) Drivers Test	Ref 003	£38	£40	One-off
	(l) Replacement Badge	Ref 003	£16	£20	One-off
	(m) Replacement Plate	Ref 003	£39	£40	
	(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	£42	£45	One-off
	(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundals)	Ref 003	£83	£85	One-off
	(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundals)	Ref 003	£70	£75	One-off
	(q) Temporary & Permanent Magnetic Roundels	Ref 003	£16	£15	One-off
	(r) Additional stick on Roundels	Ref 003	£8	£10	One-off

**Fees have been generally increased by approximately 2%. Some fees are unchanged to better reflect the actual costs**

**\*a new 5 year duration licence has been introduced.**

## GAMBLING ACT 2005 – DISCRETIONARY FEES

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

**No changes are proposed for these fees**

	<b>BINGO</b>	<b>ADULT GAMING CENTRE</b>	<b>FAMILY ENTERTAINMENT CENTRE</b>	<b>BETTING PREMISES (excl. tracks)</b>	<b>BETTING ON TRACK</b>
Transitional Fast Track Application	£200	£200	£200	£200	£200
Transitional non-fast track Application	£800	£800	£800	£800	£800
New application	£943	£943	£943	£943	£943
Application for reinstatement of licence	£500	£500	£500	£500	£500
Application for provisional statement	£943	£943	£943	£943	£943
Application to convert provisional statement	£600	£600	£600	£600	£600
Application to Vary licence	£800	£800	£800	£1,000	£1,000
Application to transfer licence	£33	£33	£33	£33	£33
Notification of Change	£51	£51	£51	£51	£51
Copy of Licence	£16	£16	£16	£16	£16
Annual Fee	£475	£475	£475	£475	£475

**GAMBLING ACT 2005 FEES SET BY STATUTE**

Permit		Fee	Comments
<b>Family Entertainment Centre</b>	Transitional	£100	
	New	£300	
	Renewal	£300	
	Change of Name	£25	
	Copy Permit	£15	
<b><u>Prize Gaming Permits</u></b>	Transitional	£100	
	New	£300	
	Renewal	£300	
	Change of Name	£25	
	Copy Permit	£15	
<b><u>Gaming Machines in Alcohol Licensed Premises</u></b>	Notification of up to 2 machines	£50	
	Gaming machine permit for more than 2 –existing operator	£100	
	Gaming machine permit for more than 2 – new operator	£150	
	Variation (number of category)	£100	
	Transfer	£25	
	Annual fee	£50	
	Change of name	£25	
	Copy of permit	£15	
	<b><u>Club Gaming and Club Machine Permits</u></b>	Existing Operators (transition)	£100
New Application		£200	
Renewal		£200	
Variation		£100	
Annual Fee		£50	

	Copy of Permit	£15	
<b>Temporary use notice</b>		£100	
<b>Small society Lottery</b>	Exempt Lotteries – Registration Fee	£40	
	Exempt Lotteries – Annual Fee	£20	

**LICENSING ACT 2003 – FEES SET BY STATUTE**

<b><u>Type of licence</u></b>	<b><u>Current Fee</u></b>	<b><u>Comments</u></b>
Premises licence - Application	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Annual Fee	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence –additional fee for large events	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Full Variation	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Minor Variation	£89	
Personal Licence	£37	
Temporary event Notice	£21	

**There are currently no proposals by the Government to increase these fees in 2017-18**

## ENVIRONMENTAL HEALTH FEES AND CHARGES

	Type of licence	Relevant act or order*	Duration	Notes	2016-17 Existing	2017-18 Proposed
1	Animal Boarding Establishments  Initial  Renewal	Ref 004	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£159  £111 + vet fees	£160  £115 + vet fees
2	Home Boarding	Ref 004	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£68  There is an additional charge of £17 per host family when part of a franchise	£90  There is an additional charge of £65 per host family when part of a franchise
3	Dangerous Wild Animals	Ref 005	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£122 + vet fees	£135 + vet fees
4	Dog Breeding  Initial  renewal	Ref 006	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£159 + vet fees  £91 + vet fees	£160 + vet fees  £100 + vet fees
5	Riding Establishments  Initial  Renewal	Ref 007	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£158 + VAT + fees  £122 + VAT + fees	£160 + vet fees  £125 + vet fees

6	Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi- permanent tattooing  Person  premises	Ref 002	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£90  £106  Where the premises already hold a licence for ear piercing etc. £46 person £53 for premises	£115  £110  Where the premises already hold a licence the charge is £115 per additional treatment
7	Massage & Special Treatment  Initial  Renewal  No massage (just sunbeds)	Ref 008	Annual   Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£160  £145  £120	£170  £145  New £165  Renewal £120
8	Lasers: New Renewal Transfer	Ref 008	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£475 £159 £212	£475 £165 £215

	Type of licence	Relevant act or order*	Duration	Notes	2016-17 Existing	2017-18 Proposed
9	Zoos Initial Inspection  Renewal  Periodic 3 year inspection  Transfer	Ref 009	First licence valid for 4 years Renewal valid for 6 years	The fees for 2017-18 have been calculated on a full cost recovery basis	£420  £318  £318  £159	£490  £360  £360  £160
10	Pet Shops Pet Animals Act 1951 New Renewal	Ref 010	Annual	The fees for 2017-18 have been calculated on a full cost recovery basis	£159 £103	£160 £115
11	High Hedges 1 <sup>st</sup> stage 2 <sup>nd</sup> stage	Ref 011	One Off	The fees for 2017-18 have been calculated on a full cost recovery basis	£150 + VAT £290 + VAT	£175 £310
12	Licence Application for House in Multiple Occupation  Single application  Multiple applications at same time  Variation of licence	Ref 012	One off	The fees for 2017-18 have been calculated on a full cost recovery basis	£380  £330  £112	£500  £425  £150
13	Scrap Metal Dealer  Site Licence  Collectors Licence	Ref 013	Three years	The fees for 2017-18 have been calculated on a full cost recovery basis	£310  £115	£350  £130



14	Mobile Homes Act 2014	Ref 014		To reflect the variation in the cost of processing the application depending on the size of the site.  Depends on total number of pitches	Application fee £353 plus £8.50 per additional unit  Annual fee £10 - £15 per pitch.  Transfer / amendment of licence £155 Depositing Site rules £133	Application fee £355 plus £8.60 per additional unit  Annual fee £8.10  Transfer / amendment of licence £160 Depositing Site rules £135
1 - 8	The authority has the discretion to charge a reasonable fee. The increase is approximately 2%					
9	Fee now split to differentiate between Council Element and DEFRA element. The authority has the discretion to charge a reasonable fee. The increase is approximately 2%					
10 - 14	The authority has the discretion to charge a reasonable fee. The increase is approximately 2%					

**CERTIFICATES, AUTHORISATION AND REGISTER COPIES**

<b>TYPE</b>	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>	<b>Comments</b>
Health & Purity Certificate	£28	£30	
Foot & Mouth Health Certificate	£115	£130	
Condemnation Certificate	£120	£150	
<b>Environmental Site Reports</b> Home Buyer Version Detailed version	£70 + VAT £185 + VAT	£80 + VAT £200 + VAT	

## DOG WARDEN

<b>STRAY DOGS:</b>	<b>2016-17 Existing</b>		<b>2017-18 Proposed</b>		<b>Comments</b>
<p>This includes Government fee, Local Authority charge, and kennelling costs.</p> <p>Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.</p>	1 Day	£83	1 Day	£83	<p>No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities reveals that NSDC charges are high in comparison.</p>
	2 Days	£91	2 Days	£91	
	3 Days	£99	3 Days	£99	
	4 days	£107	4 days	£107	
	5 Days	£115	5 Days	£115	
	6 Days	£123	6 Days	£123	
	7 Days	£131	7 Days	£131	

**PRIVATE WATER SUPPLIES**

<b>Activity</b>	<b>NSDC charge 2016-17</b>	<b>Proposed charge 2017-18</b>	<b>Comments</b>
Risk Assessment	Hourly rate x time spent	Hourly rate x time spent	Guidance on fees is provided by the Drinking Water Inspectorate
Sampling	£50	£50	
Investigation	Hourly rate + analysis costs	Hourly rate + analysis costs	
Authorisation	Hourly rate x time spent	Hourly rate x time spent	
Domestic Supplies (Reg. 10)	£25	£25	
Check Monitoring (Commercial supplies)	£50 plus analysis costs	£50 plus analysis costs	
Audit Monitoring (Commercial supplies)	£50 plus analysis costs	£50 plus analysis costs	

## **MISCELLANEOUS CHARGES**

<b>SERVICE</b>	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>	<b>Comments</b>
Disabling burglar alarm under Environmental Protection Act 1990 – statutory nuisance	£170 per hour + VAT + alarm company costs + £75 Admin fee + VAT	£300 + VAT + any external costs	
CCTV Drain scans	£122 + VAT per hour or part thereof	£140 per hour + VAT	
Emptying Dog Waste Bins	£1.77 + VAT per emptying per bin	N/A	
Housing immigration check	£80	£100	

### **\*Relevant act/ Order References**

Ref 001 - Hypnotism Act 1952

Ref 002 - Local Government (Miscellaneous Provisions) Act 1982

Ref 003 - Local Government (Miscellaneous Provisions) Act 1976

Ref 004 - Animal Boarding Establishments Act 1963

Ref 005 - Dangerous Wild Animals 1976

Ref 006 - Dog Breeding and Sale of Dogs (Welfare) Act 1999

Ref 007 - Riding Establishments Acts 1964 and amended 1970

Ref 008 - Nottinghamshire County Council Act 1985

Ref 009 - Zoos Licensing Act 1981

Ref 010 - Pet Animal Act 1951

Ref 011 - Anti Social Behaviour Act 2003

Ref 012 - Housing Act 2004

Ref 013 - Scrap Metal dealers Act 2013

Ref 014 – Mobile Phones Act 2014

**PUBLIC CONVENIENCE CHARGES**

<b>Public Convenience</b>	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>
Gilstrap Centre	20p	20p

## TRADE WASTE CONTRACT CHARGES - LEISURE AND ENVIRONMENT COMMITTEE

<b>Trade Waste and Recycling / Garden Bins</b>									
We cannot set figures for these services at this time until we have received information from Nottinghamshire County Council and discussed information with partners, which may not be until December or later. The current charge for domestic garden bins is £30 each. One charge affects the other if the variation is large we may need to alter the final figures									
		Refuse		Recycling		Refuse		Recycling	
Bin Size		2016-17 Collect. Charge	2016-17 Disposal Charge	2016-17 Collect. Charge	2016-17 Disposal Charge	2017-18 Collect. Charge	2017-18 Disposal Charge	2017-18 Collect. Charge	2017-18 Disposal Charge
1	140	£2.06	£1.28	£2.06	£0.30	£2.10	£1.28	£2.10	£0.30
2	240	£2.54	£2.20	£2.54	£0.51	£2.60	£2.20	£2.60	£0.51
3	360	£3.12	£3.30	£3.12	£0.77	£3.20	£3.30	£3.20	£0.77
4	660	£4.57	£6.05	£4.57	£1.42	£4.65	£6.05	£4.65	£1.42
5	1100	£6.70	£10.08	£6.70	£2.36	£6.85	£10.08	£6.85	£2.36
6	Pre Paid Sacks	£1.61	£0.44	£1.61	N/A	£1.65	£0.44	£1.65	N/A
7	Clinical	£2.01	£5.80	£2.01	N/A	£2.05	£5.80	£2.05	N/A
<b>Commercial Fridges</b>		<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>				
8	Per Unit	£75.00	78.75	£82	£85				
9	Collection and Transport	£94.10	£98.80	£102	£105				
<b>Domestic Garden Bins</b>			<b>2016/17 Existing</b>	<b>2017/18 Prop.</b>					
Price per bin			£30	£30					
<b>Cleansing Services Hours</b>			<b>2016-17 Existing</b>	<b>2017-18 Prop.</b>					
1	1		£58	£60					
2	1.5		£87	£90					
3	2		£116	£120					
4	3		£174	£180					
5	4		£232	£240					
6	5		£290	£300					
<b>Emptying bins (cost per empty of bin)</b>			<b>2016/17 Existing</b>	<b>2017/18 Prop.</b>					
Litter bins			£0.55	£0.60					
Dog Bins			£1.77+vat	£1.85 + VAT					

**TRADE WASTE CONTRACT CHARGES - LEISURE AND ENVIRONMENT COMMITTEE**

Bulky Waste Charges				
	2016-17	2016-17	2017-18	2017-18
	First Item	Subsequent Item	First Item	Subsequent Item
Domestic Bulky Waste	£12	£6	£13	£7
White Goods including Computer and TV Monitors	£12	£12	£13	£13
Large Items which are not covered by the above charges	£58 per hour		£60 per hour	



**LOWDHAM CEMETERY CHARGES - LEISURE AND ENVIRONMENT COMMITTEE**

<b>Area</b>	<b>Service</b>	<b>2016-17 Existing</b>	<b>2017-18 Proposed</b>
Grants of Exclusive Right	Purchase of Grave – Resident of Parish	£470	£480
	Purchase of Grave – Non Resident of Parish	£940	£960
Burials	Grave Digging	£417	£425
	Burial of Ashes	£120	£122
Memorials	Headstone, Cross, Scroll (max height 2'6")	£160	£163
	Height over 2'6" – extra per foot	£27	£27.50
	Vases (max height 9")	£50	£51
	Additional inscriptions	£50	£51

## **STREET NAMING & NUMBERING CHARGES**

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approved street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received **after** the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street

### **Proposed fee schedule:**

<b>Service</b>	<b>Existing Charge</b>	<b>Proposed Charge</b>
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£25	£25.50
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£75 admin fee plus £25 per plot* requiring re-numbering/naming	£76.50 admin fee plus £25.50 per plot* requiring re-numbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£75 admin fee plus £25 per property for up to 10 properties  £75 admin fee plus £25 per property for first 10 properties, then £10 for every additional property thereafter	£76.50 admin fee plus £25.50 per property for up to 10 properties  £76.50 admin fee plus £25.50 per property for first 10 properties, then £10.20 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£75 admin fee plus £25 per property for up to 10 properties affected by change  £75 admin fee plus £25 per property for first 10 properties, then £10 for every additional property thereafter affected by change	£76.50 admin fee plus £25.50 per property for up to 10 properties affected by change  £76.50 admin fee plus £25.50 per property for first 10 properties, then £10.20 for every additional property thereafter affected by change

Please note: VAT is NOT applicable to charges made in respect of naming and numbering.

\*Includes naming of a building and all affected properties (e.g. block of flats)

#### *Terms and Conditions:*

1. All requests must be completed on the appropriate form which is available on our website or from Customer Services.

2. *All fees must be paid prior to notification being sent.*
3. *Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.*
4. *Postal codes remain the responsibility of Royal Mail.*
5. *Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.*
6. *All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.*
7. *Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.*

**NON PAYMENT OF COUNCIL TAX/NNDR - POLICY AND FINANCE COMMITTEE**

<b>Council Tax</b>	<b>2016-17 £</b>	<b>2017-18 £</b>
Summons	£80	£80
Liability Order	With summons	With summons

<b>NNDR</b>	<b>2016-17 £</b>	<b>2017-18 £</b>
Summons	£100	£100
Liability Order	With summons	With summons

## CASTLE HOUSE - ROOM HIRE CHARGES

Room	Seating Capacity	No Webcasting			To include Webcasting		
		Full Day 9am-5pm	Half-day 4 hrs	Hourly Charge	Full Day 9am-5pm	Half-day 4 hrs	Hourly Charge
Meeting Room	6 or less	£40	£25	£10	£44	£28	£11
Meeting Room	7 to 10	£60	£40	£15	£66	£44	£17
Meeting Room	11 to 20	£100	£60	£25	£110	£66	£28
Civic Suite	up to 100	£280	£170	£60	£308	£187	£66

### **Includes:**

Projectors and screens

Microphone system

Refreshment facilities

Food preparation kitchen for caterers

### **Other Charges**

1. Addition of £1 per person for tea/coffee if required.
2. Buffet and biscuits can be provided at cost plus 15% admin charge.
3. VAT to be added to all charges.

### **DESK RENTAL**

Annual charge £4,350 + VAT

Daily charge £18 + VAT

**HOUSING REVENUE ACCOUNT  
2017/18 to 2021/22**

## HOUSING REVENUE ACCOUNT - OUTTURN 2015/16 and BUDGET 2017/18 to 2021/22 - RENT DECREASE 1% ANNUALLY

LINE NO.	Col 1 SUMMARY	Col 2 2015-16 OUTTURN £	Col 3 2016-17 BASE BUDGET £	Col 4 2017-18 BASE BUDGET £	Col 5 2018-19 BASE BUDGET £	Col 6 2019-20 BASE BUDGET £	Col 7 2020-21 BASE BUDGET £	Col 8 2021-22 BASE BUDGET £
	<b>INCOME</b>							
1	Dwelling rents	21,269,594.04	20,369,540	20,459,470	20,254,880	20,052,330	20,653,900	21,273,520
2	Non dwelling rents	257,076.83	250,950	267,780	272,450	277,220	282,080	287,040
3	Charges for services	330,219.23	304,750	353,770	360,840	368,050	375,410	382,920
4	Contributions to expenditure	73,060.83	65,550	64,940	64,940	64,940	64,940	64,940
5	HRA Subsidy Grant	0.00	0	0	0	0	0	0
6	Other income	129,960.03	137,470	144,130	144,130	144,130	144,130	144,130
7	<b>Sub Total - Income</b>	<b>22,059,910.96</b>	<b>21,128,260</b>	<b>21,290,090</b>	<b>21,097,240</b>	<b>20,906,670</b>	<b>21,520,460</b>	<b>22,152,550</b>
	<b>EXPENDITURE</b>							
	Management & maintenance							
	Supervision & Management General:							
8	Management	589,994.61	576,600	669,470	673,580	683,690	691,800	699,960
9	Management Fee NaSH	3,791,923.42	3,796,930	4,144,440	4,144,440	4,144,440	4,144,440	4,144,440
10	Maintenance Fee NaSH	3,920,580.89	3,910,470	3,938,870	3,938,870	3,938,870	3,938,870	3,938,870
11	Rents, rates, taxes & other	0.00						
12	Government subsidies payable							
13	Depreciation - dwellings	2,291,039.62	2,294,860	2,408,580	2,408,580	2,408,580	2,408,580	2,408,580
14	Depreciation - others	396,511.72	393,550	400,950	400,950	400,960	400,950	400,950
15	Impairments of assets - dwellings	(7,331,686.45)						
16	Impairments of assets - others							
17	Debt Management Expenses	27,802.12	36,350	37,850	39,310	40,430	41,590	42,880
18	<b>Sub Total - Expenditure</b>	<b>3,686,165.93</b>	<b>11,008,760</b>	<b>11,600,160</b>	<b>11,605,730</b>	<b>11,616,970</b>	<b>11,626,230</b>	<b>11,635,680</b>
19	<b>NET COST OF SERVICES</b>	<b>(18,373,745.03)</b>	<b>(10,119,500)</b>	<b>(9,689,930)</b>	<b>(9,491,510)</b>	<b>(9,289,700)</b>	<b>(9,894,230)</b>	<b>(10,516,870)</b>
20	Profit/Loss on sale of HRA fixed assets	3,456,144.02						
21	Interest Paid	4,348,861.60	4,321,310	4,058,600	3,982,000	3,728,520	3,562,880	3,554,550
22	Interest Receivable	(13,397.55)	(36,330)	(8,400)	(8,400)	(8,400)	(9,800)	(11,200)
23	Income from Feed In Tariffs	(438,722.14)	(525,000)	(525,000)	(525,000)	(525,000)	(525,000)	(525,000)
24	Feed in Tariff to NSH	438,722.24	525,000	525,000	525,000	525,000	525,000	525,000
25	Provision for Bad Debt	94,278.03	0	0	0	0	0	0
26	Contribution to NSH Reserves	0.00	0	0	0	0	0	0
27	<b>NET OPERATING EXPENDITURE</b>	<b>(10,487,858.83)</b>	<b>(5,834,520)</b>	<b>(5,639,730)</b>	<b>(5,517,910)</b>	<b>(5,569,580)</b>	<b>(6,341,150)</b>	<b>(6,973,520)</b>
	<b>APPROPRIATIONS</b>							
28	Premiums on repaid debt							
29	Profit/Loss on sale of HRA fixed assets	(3,456,144.02)						
30	Employers Contribution NCC	260,000.00	260,000	260,000	260,000	260,000	260,000	260,000
31	Major Repairs Reserve Movement	6,315,227.72	5,574,520	5,379,730	5,257,910	5,309,580	6,081,150	6,713,520
32	Contribution to capital	0.00						
33	Impairments of assets - dwellings	7,367,857.15						
34	Depreciation							
35	Impairments of assets - others							
36	Repaid debt/De-Minimis Transfers	917.98						
37	<b>HRA (SURPLUS)/DEFICIT FOR YEAR</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
38	WORKING BALANCE B/F (excluding NSH efficiency gain)	(2,000,000.00)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
39	WORKING BALANCE C/F (excluding NSH efficiency gain)	(2,000,000.00)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)

**SUBJECTIVE SUMMARY**

**HOUSING REVENUE ACCOUNT**

APPENDIX A2

CODE	SERVICE	2016/17 BASE BUDGET	2017/18 BASE BUDGET	MORE (LESS)	2018/19 BASE BUDGET	2019/20 BASE BUDGET	2020/21 BASE BUDGET	2021/22 BASE BUDGET
		£	£	£	£	£	£	£
	<b>EMPLOYEES</b>							
114	SUPERANNUATION	260,000	260,000	0	260,000	260,000	260,000	260,000
	<b>EMPLOYEES SUB-TOTAL</b>	<b>260,000</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>
	<b>PREMISES RELATED EXPENDITURE</b>							
211	REPAIRS & MAINTENANCE	3,910,470	3,938,870	28,400	3,938,870	3,938,870	3,938,870	3,938,870
214	RATES	0	0	0	0	0	0	0
	<b>SUPPLIES &amp; SERVICES</b>							
451	CONTRACTUAL	3,796,920	4,144,440	347,520	4,144,440	4,144,440	4,144,440	4,144,440
452	PROFESSIONAL SERVICES	19,270	19,000	(270)	19,380	19,770	20,170	20,570
471	STAFF EXPENSES & FEES	1,500	1,500	0	1,500	1,500	1,500	1,500
482	SUBSCRIPTIONS	2,200	2,200	0	2,200	2,200	2,200	2,200
491	INSURANCES	189,940	196,010	6,070	199,690	205,130	208,950	212,860
492	TRANSFER TO MAJOR REPAIRS/GROWTH RESERVE	5,574,520	5,379,730	(194,790)	5,257,910	5,309,580	6,081,150	6,713,520
	<b>TRANSFER PAYMENTS</b>							
612	FEED IN TARIFF PAYABLE TO NSH	525,000	525,000	0	525,000	525,000	525,000	525,000
	<b>CENTRAL DEPARTMENTAL EXPENSES</b>							
712	CENTRAL DEPARTMENTAL SUPPORT	273,320	361,050	87,730	360,160	363,280	366,260	369,170
715	DEPARTMENTAL ADMINISTRATION	90,380	89,710	(670)	90,650	91,810	92,720	93,660
	<b>RUNNING EXPENSES SUB-TOTAL</b>	<b>14,383,520</b>	<b>14,657,510</b>	<b>273,990</b>	<b>14,539,800</b>	<b>14,601,580</b>	<b>15,381,260</b>	<b>16,021,790</b>
	<b>CAPITAL FINANCING</b>							
811	LOANS POOL	4,321,310	4,058,600	(262,710)	3,982,000	3,728,520	3,562,880	3,554,550
817	DEBT MANAGEMENT EXPENSES	36,350	37,850	1,500	39,310	40,430	41,590	42,880
821	CAPITAL CHARGES	2,688,410	2,809,530	121,120	2,809,530	2,809,540	2,809,530	2,809,530
	<b>CAPITAL FINANCING SUB-TOTAL</b>	<b>7,046,070</b>	<b>6,905,980</b>	<b>(140,090)</b>	<b>6,830,840</b>	<b>6,578,490</b>	<b>6,414,000</b>	<b>6,406,960</b>
	<b>INCOME</b>							
911	GOVERNMENT GRANTS	0	0	0	0	0	0	0
922	OTHER LA CONTRIBUTIONS	0	0	0	0	0	0	0
928	RECHARGE TO NON GENERAL FUND A/CS	(6,830)	(5,330)	1,500	(5,330)	(5,330)	-5,330	-5,330
932	FEED IN TARIFFS	(525,000)	(525,000)	0	(525,000)	(525,000)	-525,000	-525,000
932	FEES & CHARGES	(70,010)	(77,300)	(7,290)	(77,300)	(77,300)	-77,300	-77,300
933	RENTS	(20,985,870)	(21,142,520)	(156,650)	(20,949,670)	(20,759,100)	-21,372,890	-22,004,980
939	OTHER RECEIPTS	(65,550)	(64,940)	610	(64,940)	(64,940)	-64,940	-64,940
941	INTEREST	(36,330)	(8,400)	27,930	(8,400)	(8,400)	-9,800	-11,200
	<b>INCOME SUB-TOTAL</b>	<b>(21,689,590)</b>	<b>(21,823,490)</b>	<b>(133,900)</b>	<b>(21,630,640)</b>	<b>(21,440,070)</b>	<b>(22,055,260)</b>	<b>(22,688,750)</b>
	<b>COMMITTEE TOTAL (SURPLUS)/DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	WORKING BALANCE B/Fwd Excluding NSH EFFICIENCY PAYMENT	(2,000,000)	(2,000,000)		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
	WORKING BALANCE C/Fwd	(2,000,000)	(2,000,000)		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)



# **GENERAL STATISTICS**

## **2017/18**

# EMPLOYEE BUDGET

## REVIEW OF 2016/2017

The Employee Budget for 2016/2017, produced early in 2016, predicted a decrease of 9.75 full-time equivalents (FTE's) to an establishment of 369.42 FTE's at 31st March 2017. In the current review staffing levels are estimated to be 367.18 FTE's as at 31<sup>st</sup> March 2017.

2016/2017		2017/2018		
SERVICE AREA	Actual Employee Establishment at 31.03.16	Planned Employee Establishment at 31.03.17	Planned Variations	Anticipated Employee Establishment at 31.03.18
Chief Executive's	1.00	20.03	0.00	20.03
Deputy Chief Executive	39.70	38.37	1.00	39.37
Community	122.35	147.35	-5.81	141.54
Safety	58.64	99.22	-4.00	95.22
Customers	74.26	62.20	2.16	64.36
Resources	83.22	0.00	0.00	0.00
<b>TOTAL</b>	<b>379.17</b>	<b>367.18</b>	<b>-6.65</b>	<b>360.53</b>
Joint Negotiating Committee	6.00	15.00	0.00	15.00
Grades NS 11-17	88.51	79.37	0.00	79.37
Grades NS 9 -10	49.61	43.47	-2.00	41.47
Below Grade NS 9	235.05	229.34	-4.65	224.69
<b>TOTAL</b>	<b>379.17</b>	<b>367.18</b>	<b>-6.65</b>	<b>360.53</b>

## ESTIMATE 2017/2018

It is currently estimated that the establishment at 31<sup>st</sup> March 2018 will decrease to 360.53 Full Time Equivalents. This reduction is largely due to the TUPE transfer of Markets staff to Newark Town Council, the closure of the Rufford Tourist Information Centre and the closure of the Pest Control Service.

## Who's Who 2017/18

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<u>Committee/Fund</u>	<u>Accountant</u>	<u>Extension</u>
REVENUE BUDGET SUMMARY	Amanda Wasilewski	5738
POLICY & FINANCE	Robin Clay	5332
ECONOMIC DEVELOPMENT	Jenna Norton	5327
LEISURE AND ENVIRONMENT	David Cowl	5472
HOMES AND COMMUNITIES	Dean Rothwell	5478
VEHICLE POOL	Tara Beesley	5328
INSURANCE	Rebecca Pitcher	5324
COLLECTION FUND	Amanda Wasilewski	5738
LEASING	Sarah Scully	5429
RECHARGEABLE WORKS	Sarah Scully	5429
GENERAL FUND NET REVENUE ACCOUNT	Amanda Wasilewski	5738
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